

**CENTRAL BUCKS SCHOOL DISTRICT
REGULAR SCHOOL BOARD MEETING**

February 12, 2013

7:30 p.m.

Stephen A. Corr, President
Paul B. Faulkner, Vice President
James R. Duffy, School Director
John H. Gamble, School Director
Joseph M. Jagelka, School Director

Geryl D. McMullin, School Director
R. Tyler Tomlinson, School Director
Kelly E. Unger, School Director
Jerel P. Wohl, School Director
Dr. Rodney Green, Superintendent

AGENDA

Pre-Board Meeting Performance Group – Lenape String Quartet – 7:15 p.m.

1. **Call to Order/Pledge of Allegiance/Roll Call**
2. **Academic Spotlight – Career Planning Report, Lisa Corr and Ginny Barrett, Counselors** p.03
3. **Recognition of Persons Wishing to Address the Board on Action Items**
This portion of the agenda is for citizens to address any questions or comments to the Board on action items. The Board will listen, take comments and questions under advisement, and not respond at this time. The presiding officer will refer questions to the Superintendent for research and response.
4. **Reports**
 - a. Superintendent Dr. Rod Green p.04
 - b. Communications Committee Mrs. Kelly Unger p.05
 - c. Finance Committee Mr. Jerel Wohl p.06
 - d. Operations Committee Mr. Tyler Tomlinson p.07
5. **Recommendations for Action**
 - a. School Board Meeting Minutes – January 22, 2013 p.08
 - b. Real Estate Tax Collection Procedures and Tax Collector Pay Resolution p.61
 - c. Bucks County Intermediate Unit #22 Programs and Services 2013-14 Budget p.65
 - d. Construction Contract and Equipment Purchases p.69
 - e. Personnel Items p.75
 1. Resignations p.76
 2. Retirements p.76
 3. Temporary Position Eliminated p.76
 4. Unpaid Leaves of Absence p.76
 5. Appointments p.77
 6. Long-Term Substitute Teachers p.78
 7. Long-Term Per Diem Substitute Teachers p.78
 8. Community School Staff p.79
 9. EDR Changes p.80
 - f. Student Trips – CB West Chamber Choir trip to New York 2/25/13 p.81
CB East & West Future Business Leaders of America to Hershey 4/15-16/13 p.84
CB South & West Orchestra to Norfolk/Virginia Beach 5/3-5/13 p.86
6. **Information/Discussion Items**
 - a. CB East Stadium p.88
 - b. Student Activities Quarterly Report p.89
 - c. Board Calendar p.97
7. **Recognition of Persons Wishing to Address the Board**
This portion of the agenda is for citizens to address any questions or comments to the Board. The Board will listen, take comments and questions under advisement, and not respond at this time. The presiding officer will refer questions to the Superintendent for research and response.
8. **Adjournment**

**CENTRAL BUCKS SCHOOL DISTRICT
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Pre-Board Meeting Performance Group – Lenape String Quartet

- Jessica Weber, Director
- The ensemble consists of Lenape 9th grader violinists Avyay Kuchibotla and Madeleine Ahr; violist Liam Brown; and cellist Christopher Van Allen.
- These students were the highest auditioning 9th graders from our select String Ensemble.
- The quartet rehearses throughout the year, usually several times per week.
- The quartet studies a variety of music; ranging from classical, to rock and pop.
- The quartet performs at the Lenape National Junior Honor Society Induction Ceremony, the 9th grade Promotion Night, Spring Concerts, and various events around the Doylestown-area.
- They also performed in Lenape's *Holiday E-card* that was sent out to the Lenape community.
- While Ms. Weber coaches and guides them, much of the repertoire and interpretation decisions are determined by the quartet.

**CENTRAL BUCKS SCHOOL DISTRICT
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ACADEMIC SPOTLIGHT: Career Planning Report

Ginny Barrett and Lisa Corr, Guidance Coordinators at CB South and CB West respectively, will present an overview of *The Career Plan*, the graduation project now in its second year of implementation. The requirements of *The Career Plan* include components in 10th, 11th, and 12th grades which assist students in their transition from high school to post-graduate plans of college, work or the military. The presentation will also include a brief introduction to Naviance, our web-based college and career program.

**CENTRAL BUCKS SCHOOL DISTRICT
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SUPERINTENDENT'S REPORT

Several items have been ongoing and will be covered in the action and discussion portions of this agenda.

1. I met with the **Parent Advisory** committee recently. We had about twenty-five parents in attendance and we discussed various items including the school calendar, scheduling, and the budget.
2. I met with the **Student Advisory** committee recently. We had twelve students from three high schools in attendance. Topics included student activities, exams, the budget, student calendar, and student safety
3. The Governor released his **proposed 2013-14 state budget**. It includes 2.4% increase for schools, but much of that increase is designated for the pension system. CB would gain about \$450,000 in basic education subsidy.
4. The Governor also is proposing **changes to the pension system**. Mainly, the changes will effect employees going forward by reducing the multiplier and several other points. Also, he is proposing the district rate to be 14.38% next year compared to the planned rate of 16.93%. This would be helpful in the short term, but overall the rate still gets up to 28% by 2017. The state is still paying half of this rate, but it is still quite an increase over what districts pay now (half of 12.38%).

CENTRAL BUCKS SCHOOL DISTRICT
Communications Committee Minutes
February 6, 2013

Committee Members Present

Kelly Unger, Chairperson
Joe Jagelka, Member

Committee Members Absent

Paul Faulkner, Member
Jerel Wohl, Member

Other Board Members and Administrators Present

Geri McMullin	Jeanann Kahley
Tyler Tomlinson	Jason Bucher
Dr. Rod Green	Kevin Shillingford
Dr. Nancy Silvius	

There were several community members present.

The communications committee meeting was called to order at 7:00 p.m. by Kelly Unger, Chairperson

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES

The Committee approved the December 5, 2012 minutes as presented.

DISCUSSION/INFORMATION/ACTION ITEMS

Dr. Green reviewed the Board Briefs concept. This is a one page brief synopsis of the happenings in the Board meeting and upcoming Board topics. Board Briefs will be posted on the School Board website the morning after Board meetings.

Dr. Silvius reviewed the CBTV program with the committee detailing current activities and future goals. We are planning to rollout school spotlights for each school with help from each school.

Dr. Green updated the committee on the website plans, training, and the upcoming responsive design which will give the website a mobile look for mobile devices.

The Executive Assistant for Community Relations position was discussed and several suggestions were made regarding public relations, press releases, and highlighting good things happening around the district.

ADJOURNMENT

The meeting was adjourned at 8:20 p.m. The next meeting is scheduled for March 6, 7:00 p.m., 20 Welden Drive.

Minutes submitted by Dr. Rod Green, Superintendent and Administrative Liaison to the Communications Committee.

CENTRAL BUCKS SCHOOL DISTRICT
Finance Committee Minutes
January 22, 2013 (Second Meeting of the Month)

Committee Members Present

Jerel Wohl , Chairperson
Jim Duffy, Member
Paul Faulkner, Member
Tyler Tomlinson, Member
Dave Matyas, Business Administrator
Susan Vincent, Director of Finance

Other Board Members and Administrators Present

Steve Corr
John Gamble
Joe Jagelka
Geri McMullin
Kelly Unger
Dr. Rod Green, Superintendent
Scott Kennedy
Ken Rodemer
Jeff Garton, Solicitor

The Finance Committee meeting was called to order at 7:10 p.m. by Jerel Wohl, Chairperson

PUBLIC COMMENT

There was no public comment

APPROVAL OF MINUTES

The January 8, 2013 Finance Committee meeting minutes were accepted as presented.

INFORMATION/ DISCUSSION/ACTION ITEMS

Tax Collector Compensation 2014-15 through 2017-18 – Administration provided a spreadsheet of several compensation scenarios for the committee to review. The scenarios used the current real estate tax collector rate of pay of \$3.50 per bill as the starting point and increased compensation by fixed dollar amounts over the 4 year term, as well as provided scenarios with percentage increases as an alternative.

Based upon research, the current payment of \$3.50 per real estate tax bill was higher than the school districts that surround CBSD with the exception of perhaps Pennridge. It has been reported in the newspaper that Pennridge may increase the pay rate for their tax collectors to \$4.00 per bill for 2014-15 with an inflation factor for each year thereafter.

Based upon the review of data presented, the committee directed the solicitor to prepare a resolution fixing the rate of pay at \$3.50 per bill for the four-year term of office.

ADJOURNMENT

The meeting adjourned at 7:20 p.m. The next meeting will be held on February 12, 6:30 p.m., 16 Welden Drive.

Minutes submitted by Dave Matyas, Business Administrator and Administrative Liaison to the Finance Committee

CENTRAL BUCKS SCHOOL DISTRICT
Operations Committee Minutes
January 22, 2013

Committee Members Present

Tyler Tomlinson, Chairperson
Geri McMullin, Member
Joe Jagelka, Member
Paul Faulkner, Member

Scott Kennedy, Director of Operations

Other Board Members and Administrators Present

Steve Corr Dave Matyas
Jim Duffy Dale Scafuro
John Gamble Sue Vincent
Kelly Unger Ken Rodemer
Jerel Wohl Jeff Garton
Dr. Rod Green

The meeting was called to order at 6:00 PM by Tyler Tomlinson, Chairperson

PUBLIC COMMENT

None

APPROVAL OF MINUTES

The November 27, 2012 Operations committee minutes were accepted as presented.

INFORMATION/DISCUSSION/ACTION ITEMS

Ken Rodemer distributed and reviewed the Operations Report. Ken reviewed the schematic drawings for the Unami MS classroom renovations and the parking lot site improvement at Pine Run ES. The Committee suggested that we set up a tour of the CB East renovations.

Scott Kennedy reviewed several purchasing recommendations including replacement cafeteria tables for Tohickon MS, replacement backhoe, and a new scissor lift. These items will be on the Board Agenda in February.

Scott Kennedy presented the history of the East Stadium Project from 1998 to present. Discussion focused on the next steps for consideration of the project. Consensus was that the project should have a public hearing at a special meeting. It was decided to put the project on the next Board agenda for discussion and consideration for a public hearing in the near future.

Scott Kennedy presented a review of the District's security initiatives including several measures that have been in place for several years and an update on new initiatives such as the buzz-in and quick alert systems installed in buildings. The Warrington township proposal regarding School Resource Officer was discussed and consensus was to proceed as presented which includes SRO at CB South and weekly visits to Tamanend, Butler, Mill Creek, and Titus. Administration will review and evaluate the implementation of the SRO.

ADJOURNMENT

The meeting was adjourned at 7:10 PM. The next meeting will be held on Thursday, February 26, 2013, 6:30 pm - 20 Welden Drive.

Minutes submitted by Scott Kennedy, Director of Operations and Administrative Liaison

**REGULAR SCHOOL BOARD MEETING
CENTRAL BUCKS SCHOOL DISTRICT**

January 22, 2013

The Central Bucks Board of School Directors held its meeting on Tuesday, January 22, 2013 in the Board Room of the Educational Services Center with President Stephen Corr presiding. The meeting was called to order by President Corr at 7:40 p.m., followed by the Pledge of Allegiance. Mr. Corr asked that a moment of silence be observed for the recent sudden death of Mary Claire Miles, wife of South Assistant Principal William J. Miles. Dr. Green thanked Mrs. Cynthia Young and the CB South Chamber Singers for performing before the Board meeting.

BOARD MEMBERS PRESENT

Stephen Corr, President; Paul Faulkner, Vice President; James Duffy, John Gamble, Joseph Jagelka, Geryl McMullin, Tyler Tomlinson, Kelly Unger, Jerel Wohl

ADMINISTRATORS PRESENT

Dr. Rodney Green, Dr. David Weitzel, Dr. Nancy Silvious, Scott Kennedy, Gilbert Martini, David Matyas, Dale Scafuro, Edward Sherretta

ALSO PRESENT

Jeffrey Garton, Solicitor; Sharon Reiner, School Board Secretary

SPECIAL RECOGNITION

The following teachers were honored for earning their National Board Certification through the National Board For Professional Teaching Standards.

Yvonne Flath Holicong Family & Consumer Science	Dave Lloyd Tohickon Social Studies
Mark Hayden CB West Science	Linda McGuigan CB East Science
Megan Jaeger Bridge Valley	Melissa Ruth Mill Creek
Chris Johnson CB East Social Studies	Lisa Wambold Groveland
Ashley Lere Kutz	Melissa Willis CB East Science

PUBLIC COMMENT

Ed Mackouse commented on school security, allowing staff to have guns in school, and the budget.

SUPERINTENDENT'S REPORT

Dr. Green reported on the Rev. Dr. Martin Luther King Jr. Day of Service on January 21. He reported that board members, administrators and community members helped judge Global Relations and US History class projects recently. Pennsylvania will be releasing a PA School Performance Profile including comparative measures for all public schools in April. Phase II renovations at CB East will be completed by February 4, 2013.

COMMITTEE REPORTS

Finance Committee minutes, IU Board minutes, and MBIT Board minutes were discussed briefly and are in Attachment C for informational purposes.

PRELIMINARY BUDGET 2013-2014

Mr. Matyas, Business Administrator for the District, presented information regarding the 2013-14 Preliminary Budget. Student enrollment trends were highlighted. The Preliminary Budget is \$297,404,364 which is an increase of \$10,165,000 over the 2012-2013 budget. Most of the increased amount can be attributed to increased retirement system contributions.

APPROVAL OF MINUTES

Motion by John Gamble, supported by Jerel Wohl, to approve the minutes of the January 8, 2013 school board meeting.

Motion Approved 9-0.

TREASURER’S REPORT

Motion by Paul Faulkner, supported by John Gamble, to approve the Treasurer’s Report for the months of November 2012 and December 2012.

EXPENDITURES FOR NOVEMBER 2012

General Fund

Checks November 2012	\$ 2,436,161.29
Electronic Payments	\$ 25,122,644.97
Transfers to Payroll	<u>\$ 7,674,000.11</u>
	\$ 35,232,806.37

Other Funds

Capital (net voids)	\$ 473,281.87
Food Service	<u>\$ 0.00</u>
	\$ 473,281.87

TOTAL ALL FUNDS \$ 35,706,088.24

EXPENDITURES FOR DECEMBER 2012

General Fund

Checks December 2012	\$ 2,718,597.82
Electronic Payments	\$ 9,887,251.89
Transfers to Payroll	<u>\$ 7,611,652.59</u>
	\$ 20,217,502.30

Other Funds

Capital (net voids)	\$ 287,703.51
Food Service	<u>\$ 20,281.98</u>
	\$ 307,985.49

TOTAL ALL FUNDS \$20,525,487.79

NEW INVESTMENTS

General Fund						
<u>Category</u>	<u>Purchase Date</u>	<u>Principal</u>	<u>Maturity Date</u>	<u>Rate</u>	<u>Yield</u>	<u>Bank Name</u>
MBS CD	11/21/2012	\$245,000.00	5/21/2013	0.40%	\$485.97	Banco Popular de Puerto Rico Hato Ray, PR

Motion Approved 8-0-1. (Geryl McMullin)

RESOLUTION FOR 2013-2014 PRELIMINARY BUDGET AND ACT 1 EXCEPTION

Motion by Jerel Wohl, supported by John Gamble, to approve the 2013-2014 Resolution for the 2013-2014 Preliminary Budget and submission of an Act 1 referendum exception for mandated retirement system expenses. The Resolution is Attachment A.

Motion Approved 8-1. (Joseph Jagelka)

CONTRACT FOR BANKING SERVICES

Motion by John Gamble, supported by Kelly Unger, to approve the TD Cash Management Master Agreement as presented.

Motion Approved 9-0.

ADOPTION OF 2013-2014 SCHOOL CALENDAR

Motion by Paul Faulkner, supported by Geryl McMullin, to adopt the 2013-2014 school calendar as presented. The calendar is Attachment B.

Motion Approved 7-2. (John Gamble, Kelly Unger)

PERSONNEL ITEMS

Motion by Geryl McMullin, supported by Kelly Unger, to approve resignations, retirements, unpaid leaves of absence; appointment of support staff, long-term substitute teachers, long-term per diem substitute teachers, community school staff, per diem substitute teachers, homebound instructors, per diem substitute educational assistants, substitute custodians, substitute bus drivers; and EDRs as presented.

RESIGNATIONS

Name: Ann Ciliberto
Position: Personal Care Assistant – Warwick Elementary School
Effective: January 11, 2013

Name: Karly Seiz
Position: Special Education Assistant – Warwick Elementary School
Effective: December 21, 2012

Name: Alyssa Sunday
Position: Special Education teacher – Central Bucks High School – West
Effective: January 18, 2013

RETIREMENTS

Name: Nancy Murray
Position: Reading teacher – Titus Elementary School
Effective: March 15, 2013

UNPAID LEAVES OF ABSENCE

Cara Alderfer Art teacher – Gayman/Warwick Elementary Schools
April 2, 2013 – August 2013

Alison Binckley Elementary teacher – Mill Creek Elementary School
April 10, 2013 – August 2013

Catherine Frederick English teacher – Unami Middle School
April 16, 2013 – January 2014

Leslie Klebba Elementary teacher – Gayman Elementary School
March 18, 2013 – April 29, 2013

Kristen McCuen Mathematics teacher – Central Bucks High School – South
March 11, 2013 – August 2013

Carla McKiernan Special Education teacher – Mill Creek Elementary School
April 1, 2013 – August 2014

APPOINTMENTS

Name: Margaret Ells
Position: Personal Care Assistant – Central Bucks High School – West
\$12.40 per hour
Effective: January 14, 2013

Name: Joanna Fiesser
Position: (Temporary) Special Education Assistant – Unami Middle School
\$14.10 per hour
Effective: January 2, 2013

Name: Noel Kress
Position: Special Education Assistant – Warwick Elementary School
\$13.60 per hour
Effective: January 3, 2013

Name: Renee Scally
Position: Title I Instructional Assistant – Doyle Elementary School
\$13.60 per hour
Effective: January 2, 2013

LONG-TERM SUBSTITUTE TEACHERS

Name: Kimberly Coler
Position: Elementary teacher – Butler Elementary School
22,181 per annum (B+0 credits, Step 1)
Effective: January 30, 2013 until the end of the 2012-2013 school year

LONG-TERM PER DIEM SUBSTITUTE TEACHERS

Name: Jill Camburn
Assignment: Elementary teacher – Butler Elementary School
\$180 per day
Effective: January 7, 2013 – January 29, 2013

Name: Lauren E. Duffy
Assignment: Mathematics teacher – Central Bucks High School – East
\$180 per day
Effective: January 2, 2013 – January 23, 2013

Name: William R. Horner
Assignment: Technology Education teacher – Unami/Tohickon Middle Schools
\$180 per day
Effective: December 11, 2012

Name: Heather Saltzman
Assignment: Art teacher – Holicong/Unami/Tohickon Middle Schools
\$180 per day
Effective: February 15, 2013

Name: Stacy Ziska
Assignment: Elementary teacher – Bridge Valley Elementary School
\$180 per day
Effective: January 22, 2013

COMMUNITY SCHOOL

<u>Name</u>	<u>Position</u>	<u>Rate</u>
Stacey Pizza	Community School After School Instructor 2	\$17.00/hour
Jean Rospond	Community School Before School/EA	\$13.60/hour

EDRs

<u>Name</u>	<u>School/Position</u>	<u>Units</u>
John Mahoney	West/Winter Track – Boys – Assistant	was 4, now 6
Warren Robertson	West/Winter Track – Boys – Assistant	was 2, now 0

Motion Approved 9-0.

STUDENT TRIP

Motion by John Gamble, supported by Paul Faulkner, to approve the CB West Cheerleaders trip to Fairfax, VA on March 15-17, 2013.

Motion Approved 9-0.

STAFF WORKSHOPS

Motion by Geryl McMullin, supported by John Gamble, to approve staff attendance at the following workshops:

Bridget Augustine	2/7/13	Character Development	King of Prussia
Suzanne Dailey	2/7/13	Character Development	King of Prussia
Sinead Doherty	2/7/13	Character Development	King of Prussia
Amanda Mumford	2/7/13	Character Development	King of Prussia
Corinne Sikora	2/7/13	Character Development	King of Prussia

Motion Approved 9-0.

PUBLIC COMMENT

Denise Calafati commented on Dr. Laws pension; Ed Mackouse commented on the cost of school pensions and security; Leslie Carson commented on the budget and improvement of wellness for students.

There being no further business before the Board, motion by Paul Faulkner, supported by John Gamble, to adjourn at 8:59 p.m.

Motion Approved 9-0.

Respectfully submitted,



Sharon L. Reiner
Board Secretary

CENTRAL BUCKS SCHOOL DISTRICT

Resolution Approving Preliminary Budget and Authorizing Referendum Exception and Final Budget Notice

RESOLVED, by the Board of School Directors of Central Bucks School District, as follows:

1. The Proposed Preliminary Budget of the School District for the 2013 - 2014 fiscal year on form PDE 2028 as presented to the School Board is adopted as a Preliminary Budget Proposal for the School District General Fund. The Administration and School Board will continue review of budget components, and the Preliminary Budget may be revised prior to adoption of a Final Budget for the 2013- 2014 fiscal year.
2. The Act 1 base index applicable to the School District as calculated by the Pennsylvania Department of Education is 1.7%. The Preliminary Budget Proposal assumes that the School District will receive approval for use of one or more Act 1 real estate tax referendum exceptions. The School District shall take all steps required to obtain approval for the referendum exceptions contemplated in the Preliminary Budget Proposal, including advertising once in a newspaper of general circulation and placing on the School District internet website Act 1 Referendum Exception Notice in substantially the form as presented to the School Board.
3. The School District shall continue to make the Preliminary Budget Proposal available for public inspection, and shall make the Proposed Final Budget in its then current form available for public inspection at least 20 days before the date scheduled for adoption of the Final Budget.
4. At least 10 days before the date scheduled for adoption of the Final Budget, the Secretary shall advertise Final Budget Notice in substantially the form as presented to the School Board. The notice shall be advertised once in a newspaper of general circulation and shall be posted conspicuously at the School District administrative office.
5. School District officials shall take all action necessary or appropriate to carry out the intent of this resolution.

Retirement Contributions
Referendum Exception Worksheet
333(n) as amended by Act 25 of 2011

School District Name

THIS WORKSHEET IS FOR ESTIMATIONS ONLY AND MAY NOT BE USED FOR OFFICIAL SUBMISSION.

2011-2012 Salary Base - Total \$133,209,851
 2011-2012 Salary Base - Federal \$1,994,000

Budgeted School District Share of Payments to PSERS		Actual Dollar Value of Estimated Payments for 2012-2013	Actual Dollar Value of Estimated Payments for 2013-2014
(a)	Salary Base - Total		
	Salary Base - Total to use for Referendum Exception	\$133,209,851	\$133,209,851
(b)	PSERS Employer Contribution Rate	12.36%	16.93%
(c)	Expenditure Object 230 (a x b)	\$16,464,738	\$22,552,428
(d)	Revenue 7820	\$8,100,000	\$11,277,000
(e)	Percent State (d ÷ c)	49.20%	50.00%
(f)	Expenditure Object 230 - Local and Federal Share of Total (c - d)	\$8,364,738	\$11,275,428
(g)	Salary Base - Federal		
	Salary Base - Federal to use for Referendum Exception	\$1,994,000	\$1,994,000
(h)	Expenditure Object 230 - Federal Share of Total (g x b)	\$246,458	\$337,584
(i)	Expenditure Object 230 - State Share of Federal (h x e)	\$121,247	\$168,804
(j)	Expenditure Object 230 - Local Share (f - i)	\$8,243,491	\$11,106,624
	School District's Index for 2013-2014		1.7%

(k) Index multiplied by 2012-2013 budgeted school district share of payments to PSERS: \$140,139

(l) 2013-2014 net budgeted amount minus 2012-2013 net budgeted amount: \$2,863,133

Allowable Retirement Contributions Exception (l - k): **\$2,722,994**

The worksheet is used to estimate the amount of the Act 1 referendum exception that CBSD qualifies for in 2013-14. All school districts in Pennsylvania qualify for an exception due to mandated retirement expenses increasing at an inflation factor greater than 1.7%.

The Act 1 base inflation increase is 1.7% which means real estate taxes can be increased by this amount to maintain level funding with increased expenses due to inflation.

The spreadsheet calculation above estimates that CBSD state mandated retirement expenses are increasing by \$2,722,994 above the base Act 1 inflation rate of 1.7%. This means CBSD qualifies for a state mandated exception for retirement expenses. A \$2,722,994 exception translates into a millage increase of approximately 1.3%.

Using the 2013-14 Act 1 base inflation index of 1.7% plus the retirement exception calculation from above of 1.3% allows CBSD to increase the 2013-14 real estate millage by 3.0%. This does not mean that taxes will be increased by 3% for 2013-14, this calculation just estimates the maximum real estate tax increase allowed under Act 1.

The official 2013-14 calculation for the state mandated retirement exception is not available as of January 22, 2013. PDE is still working on the database.

LEA Name: Central Bucks SD

Class: 2

AUN Number: 122092102

County: Bucks

PDE-2028 - PRELIMINARY GENERAL FUND BUDGET
Fiscal Year 07/01/2013 - 06/30/2014

General Fund Budget Approval

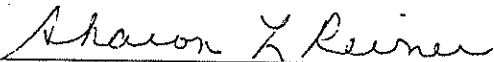
Date of Adoption of the General Fund Budget:



President of the Board - Original Signature Required

1/22/13

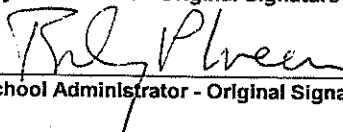
Date



Secretary of the Board - Original Signature Required

1/22/13

Date



Chief School Administrator - Original Signature Required

1/22/13

Date

Susan Vincent
Contact Person

(267) 893-2077

2077

Telephone

Extension

svincent@cbsd.org
E-mail Address

Return to: Pennsylvania Department of Education
Bureau of Budget and Fiscal Management
Division of Subsidy Data and Administration
333 Market Street
Harrisburg, PA 17126-0333

<u>ITEM</u>	<u>AMOUNTS</u>
Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation During The Fiscal Year	
1 Estimated Beginning Fund Balance - Committed	495,000
2 Estimated Beginning Fund Balance - Assigned	0
3 Estimated Beginning Fund Balance - Unassigned	14,480,000
4	0
5	0
6	0
Total Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation During The Fiscal Year	14,975,000
 Estimated Revenues And Other Financing Sources	
6000 Revenue from Local Sources	249,257,663
7000 Revenue from State Sources	45,054,701
8000 Revenue from Federal Sources	2,107,000
9000 Other Financing Sources	490,000
Total Estimated Revenues And Other Financing Sources	296,909,364
 Total Estimated Fund Balance, Revenues, and Other Financing Sources Available for Appropriation	 311,884,364

<u>FUNCTION</u>	<u>DESCRIPTION</u>	<u>Amounts</u>
REVENUE FROM LOCAL SOURCES		
6111	Current Real Estate Taxes	215,201,072
6112	Interim Real Estate Taxes	620,000
6113	Public Utility Realty Tax	290,000
6114	Payments in Lieu of Current Taxes - State / Local Reimbursement	0
6115	Payments in Lieu of Current Taxes - Federal Reimbursement	0
6120	Per Capita Taxes, Section 679	0
6130	Taxpayer Relief Taxes - Proportional Assessments	0
6140	Current Act 511 Taxes - Flat Rate Assessments	0
6150	Current Act 511 Taxes - Proportional Assessments	22,525,000
6160	Non-Real Estate Taxes - First Class Districts Only	0
6400	Delinquencies on Taxes Levied / Assessed by LEA	3,300,000
6500	Earnings on Investments	340,000
6700	Revenues from District Activities	251,000
6800	Revenue from Intermediary Sources / Pass-Through Funds	2,495,690
6910	Rentals	85,000
6920	Contributions/Donations/Grants From Private Sources	425,000
6940	Tuition from Patrons	550,000
6960	Services Provided Other Local Governmental Units / LEAs	11,000
6970	Services Provided Other Funds	0
6980	Revenue From Community Service Activities	3,100,000
6990	Refunds and Other Miscellaneous Revenue	63,901
REVENUE FROM LOCAL SOURCES		249,257,663

<u>FUNCTION</u>	<u>DESCRIPTION</u>	<u>Amounts</u>
REVENUE FROM STATE SOURCES		
7110	Basic Education Funding (Gross)	15,725,000
7160	Tuition for Orphans and Children Placed in Private Homes	300,000
7170	School Improvement Grants	0
7180	Staff and Program Development	0
7220	Vocational Education	0
7240	Driver Education - Student	0
7250	Migratory Children	0
7260	Workforce Investment Act	0
7271	Special Education Funding for School Aged Pupils	7,400,000
7272	Early Intervention	0
7280	Adult Literacy	0
7292	Pre-K Counts	0
7299	Other Program Subsidies Not Listed in 7200 Series	130,000
7310	Transportation (Regular and Additional)	3,100,000
7320	Rental and Sinking Fund Payments / Building Reimbursement Subsidy	1,620,000
7330	Health Services (Medical, Dental, Nurse, Act 25)	385,000
7340	State Property Tax Reduction Allocation	0
7350	Sewage Treatment Operations / Environmental Subsidies	0
7360	Safe Schools	0
7400	Vocational Training of the Unemployed	0
7501	PA Accountability Grants	300,000
7598	Revenue for the Support of Public Schools	0
7599	Other State Revenue Not Listed in the 7500 Series	0
7810	State Share of Social Security and Medicare Taxes	5,050,000
7820	State Share of Retirement Contributions	11,044,701
7900	Revenue for Technology	0
	REVENUE FROM STATE SOURCES	45,054,701

<u>FUNCTION</u>	<u>DESCRIPTION</u>	<u>Amounts</u>
REVENUE FROM FEDERAL SOURCES		
8110	Payments for Federally Impacted Areas - P.L. 81-874	0
8190	Other Unrestricted Grants-in-Aid Direct from Federal Government	0
8200	Unrestricted Grants-in-Aid from Federal Gov't Through Commonwealth	0
8310	Payments for Federally Impacted Areas - P.L. 81-815	0
8320	Energy Conservation Grants - TA and ECM	0
8390	Other Restricted Grants-in-Aid Directly from Federal Government	0
8511	Grants for IDEA and NCLB Programs not Specified in 8510 series	0
8512	IDEA, Part B	0
8513	IDEA, Section 619	0
8514	NCLB, Title I - Improving the Acad. Achvmnt. of the Disadvantaged	416,100
8515	NCLB, Title II - Prep., Train. & Recruit. High Qual. Teachers & Principals	291,800
8516	NCLB, Title III - Language Instr. for LEP and Immgrant Students	29,100
8517	NCLB, Title IV - 21st Century Schools	0
8519	NCLB, Title VI - Flexibility and Accountability	0
8521	Vocational Education - Operating Expenditures	0
8540	Nutrition Education and Training	0
8560	Federal Block Grants	0
8580	Child Care and Development Block Grants	0
8610	Homeless Assistance Act	0
8620	Adult Basic Education	0
8640	Headstart	0
8660	Workforce Investment Act	0
8690	Other Restricted Federal Grants-in-Aid Through the Commonwealth	0
8701	ARRA - IDEA, Part B	0
8702	ARRA - IDEA, Section 619	0
8703	ARRA - Title I, Part A & D	0
8704	ARRA - Title I, School Improvement	0
8705	ARRA - Title II, Part D Education Technology	0
8706	ARRA - McKinney-Vento Homeless	0
8707	ARRA - National School Lunch Program Equipment	0
8708	ARRA - State Fiscal Stabilization Fund	0
8709	ARRA - Education Jobs Fund (EdJobs)	0
8721	ARRA - Head Start	0
8731	ARRA - Build America Bonds	0
8732	ARRA-Qualified School Construction Bonds (QSCB)	0
8733	ARRA-Qualified Zone Academy Bonds (QZAB)	0
8734	ARRA - Race to the Top	0
8799	ARRA - Miscellaneous Revenue	0
8810	School-Based Access Medicaid Reimbursement Program (SBAP) (ACCESS)	1,370,000

2013-2014 Preliminary General Fund Budget (PDE-2028)

AUN: 122092102 Central Bucks SD

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ESTIMATED REVENUES AND OTHER FINANCING SOURCES: DETAIL

Page B-4

<u>FUNCTION</u>	<u>DESCRIPTION</u>	<u>Amounts</u>
8820	Medical Assistance Reimbursement For Administrative Claiming (Quarterly)	0
8830	Medical Assistance Reimbursements (ACCESS) - Early Intervention	0
	REVENUE FROM FEDERAL SOURCES	2,107,000

<u>FUNCTION</u>	<u>DESCRIPTION</u>	<u>Amounts</u>
OTHER FINANCING SOURCES		
9100	Sale of Bonds	0
9200	Proceeds From Extended Term Financing	0
9320	Special Revenue Fund Transfers	0
9330	Capital Projects Fund Transfers	0
9340	Debt Service Fund Transfers	0
9350	Enterprise Fund Transfers	0
9360	Internal Service Fund Transfers	0
9370	Trust and Agency Fund Transfers	490,000
9380	Activity Fund Transfers	0
9390	Permanent Fund Transfers	0
9400	Sale or Compensation for Loss of Fixed Assets	0
9500	Capital Contributions	0
9710	Transfers from Component Units	0
9720	Transfers from Primary Governments	0
9800	Intrafund Transfers In	0
9900	Other Financing Sources Not Listed in the 9000 Series	0
	OTHER FINANCING SOURCES	490,000
TOTAL ESTIMATED REVENUES AND OTHER SOURCES		296,909,364

Act 1 Index (current): 1.7%

Calculation Method: Rate

Approx. Tax Revenue from RE Taxes: \$215,201,072

Amount of Tax Relief for Homestead Exclusions + \$0

Total Approx. Tax Revenue: \$215,201,072

Approx. Tax Levy for Tax Rate Calculation: \$221,861,350
Bucks

		Total
2012-13 Data		
	a. Assessed Value	\$1,753,234,000
	b. Real Estate Mills	122.8000
I. 2013-14 Data		
	c. 2011 STEB Market Value	\$14,453,591,123
	d. Assessed Value	\$1,753,983,320
	e. Assessed Value of New Constr/ Renov	\$0
2012-13 Calculations		
	f. 2012-13 Tax Levy	\$215,297,135
	(a * b)	\$215,297,135
2013-14 Calculations		
II.	g. Percent of Total Market Value	100.00000%
	h. Rebalanced 2012-13 Tax Levy	\$215,297,135
	(f Total * g)	\$215,297,135
	i. Base Mills Subject to Index	122.8000
	(h / a * 1000) if no reassessment	
	(h / (d-e) * 1000) if reassessment	
Calculation of Tax Rates and Levies Generated		
	j. Weighted Avg. Collection Percentage	96.99800%
	k. Tax Levy Needed	\$221,861,350
	(Approx. Tax Levy * g)	\$221,861,350
III.	I. 2013-14 Real Estate Tax Rate	126.4900
	(k / d * 1000)	
	m. Tax Levy Generated by Mills	\$221,861,350
	(I / 1000 * d)	\$221,861,350
	n. Tax Levy minus Tax Relief for Homestead Exclusions	\$221,861,350
	(m - Amount of Tax Relief for Homestead Exclusions)	
	o. Net Tax Revenue Generated By Mills	\$215,201,072
	(n * Est. Pct. Collection)	

Act 1 Index (current): 1.7%

Calculation Method:

Rate

Approx. Tax Revenue from RE Taxes: \$215,201,072

Amount of Tax Relief for Homestead Exclusions + \$0

Total Approx. Tax Revenue: \$215,201,072

Approx. Tax Levy for Tax Rate Calculation: \$221,861,350

Bucks

Total

Index Maximums			Total
p.	Maximum Mills Based On Index (i * (1 + Index))	124.8876	
q.	Mills In Excess of Index if (l > p), (l - p)	1.6024	1.6024
r.	Maximum Tax Levy Based On Index (p / 1000) * d	\$219,050,767	\$219,050,767
IV.	s. Millage Rate within Index? (If l > p Then No)	No	
t.	Tax Levy In Excess of Index if (m > r), (m - r)	\$2,810,583	\$2,810,583
u.	Tax Revenue In Excess of Index (t * Est. Pct. Collection)	\$2,726,209	\$2,726,209

Information Related to Property Tax Relief			
	Assessed Value Exclusion per Homestead	\$0	
	Number of Homestead/Farmstead Properties	0	0
V.	Median Assessed Value of Homestead Properties		\$0

Act 1 Index (current): 1.7%

Calculation Method:

Rate

Approx. Tax Revenue from RE Taxes: \$215,201,072

Amount of Tax Relief for Homestead Exclusions + \$0

Total Approx. Tax Revenue: \$215,201,072

Approx. Tax Levy for Tax Rate Calculation: \$221,861,350

Bucks

Total

State Property Tax Reduction Allocation used for: Homestead Exclusions	\$0	Lowering RE Tax Rate	\$0	\$0
Prior Year State Property Tax Reduction Allocation used for: Homestead Exclusions	\$0			\$0
Amount of Tax Relief from State/Local Sources				\$0

CODE

6111 Current Real Estate Taxes

<u>County Name</u>	<u>Taxable Assessed Value</u>	<u>Real Estate Mills</u>	<u>Tax Levy Generated by Mills</u>	<u>Amount of Tax Relief for Homestead Exclusions</u>	<u>Tax Levy Minus Homestead Exclusions</u>	<u>Percent Collected</u>	<u>Net Tax Revenue Generated By Mills</u>
Bucks	1,753,983,320	126.4900	221,861,350			96.99800%	
	0		0			0.00000%	
	0		0			0.00000%	
	0		0			0.00000%	
Totals:	1,753,983,320		221,861,350	0	221,861,350	96.99800%	215,201,072

<u>6120 Per Capita Taxes, Section 679</u>	<u>Rate</u>	<u>Estimated Revenue</u>
	0.00	0

6140 Current Act 511 Taxes - Flat Rate Assessments

	<u>Rate</u>	<u>Add'l Rate (if appl.)</u>	<u>Tax Levy</u>	<u>Estimated Revenue</u>
6141 Per Capita Taxes, Act 511	\$0.00	\$0.00	0	0
6142 Occupation Taxes - Flat Rate	\$0.00	\$0.00	0	0
6143 Local Services / Occupational Privilege Taxes	\$0.00	\$0.00	0	0
6144 Trailer Taxes	\$0.00	\$0.00	0	0
6145 Business Privilege Taxes - Flat Rate	\$0.00	\$0.00	0	0
6146 Mechanical Device Taxes - Flat Rate	\$0.00	\$0.00	0	0
6149 Other Flat Rate Assessments	\$0.00	\$0.00	0	0
Total Current Act 511 Taxes - Flat Rate Assessments			0	0

6150 Current Act 511 Taxes - Proportional Assessments

	<u>Rate</u>	<u>Add'l Rate (if appl.)</u>	<u>Tax Levy</u>	<u>Estimated Revenue</u>
6151 Earned Income Taxes, Act 511	0.50%	0.00%	20,007,750	19,425,000
6152 Occupation Taxes - Proportional Rate	0	0	0	0
6153 Real Estate Transfer Taxes	0.50%	0.00%	3,100,000	3,100,000
6154 Amusement Taxes	0.00%	0.00%	0	0
6155 Business Privilege Taxes - Proportional Rate	0	0	0	0
6156 Mechanical Device Taxes - Percentage	0.00%	0.00%	0	0
6157 Mercantile Taxes	0	0	0	0
6159 Other Proportional Assessments	0	0	0	0
Total Current Act 511 Taxes - Proportional Assessments			23,107,750	22,525,000

Total Act 511, Current Taxes

Act 511 Tax Limit	→	14,453,591,123	X	12	173,443,093
		Market Value		Mills	(511 Limit)

Tax Function	Description	Tax Rate Charged in:		Percent Change in Rate	Less than or equal to Index	Index	Additional Tax Rate Charged in:		Percent Change in Rate	Less than or equal to Index
		2012-2013 (Rebalanced)	2013-2014				2012-2013 (Rebalanced)	2013-2014		
6111	<u>Current Real Estate Taxes</u>									
	Bucks County	122.8000	126.4900	3.00%	No	1.7%				
6120	Per Capita Taxes, Section 679									
	<u>Act 1 EIT/PIT</u>									
6131	Earned Income Taxes, Act 1									
6132	Personal Income Taxes, Act 1									
	<u>Act 511 Flat Rate Taxes</u>									
6141	Per Capita Taxes, Act 511									
6142	Occupation Taxes - Flat Rate									
6143	Local Services / Occupational Privilege Tax									
6144	Trailer Taxes									
6145	Business Privilege Taxes - Flat Rate									
6146	Mechanical Device Taxes - Flat Rate									
6149	Other Flat Rate Assessments									
	<u>Act 511 Proportional Rate Taxes</u>									
6151	Earned Income Taxes, Act 511	0.500%	0.500%	0.00%	Yes	1.7%				
6152	Occupation Taxes - Proportional Rate									
6153	Real Estate Transfer Taxes	0.500%	0.500%	0.00%	Yes	1.7%				
6154	Amusement Taxes									
6155	Business Privilege Taxes - Proportional Rate									
6156	Mechanical Device Taxes - Percentage									
6157	Mercantile Taxes									
6159	Other Proportional Assessments									

ITEM		AMOUNTS	
1000	Instruction		
1100	Regular Programs - Elementary/Secondary	118,619,324	
1200	Special Programs - Elementary/Secondary	37,533,454	
1300	Vocational Education	4,549,379	
1400	Other Instructional Programs - Elementary/Secondary	4,678,091	
1500	Nonpublic School Programs	137,325	
1600	Adult Education Programs	0	
1700	Higher Education Programs	0	
1800	Pre-Kindergarten	0	
	Total 1000 Instruction	165,517,573	
2000	Support Services		
2100	Support Services - Pupil Personnel	9,776,079	
2200	Support Services - Instructional Staff	11,189,801	
2300	Support Services - Administration	14,013,364	
2400	Support Services - Pupil Health	3,687,779	
2500	Support Services - Business	1,519,007	
2600	Operation & Maintenance of Plant Services	27,064,332	
2700	Student Transportation Services	17,647,760	
2800	Support Services - Central	2,368,094	
2900	Other Support Services	241,665	
	Total 2000 Support Services	87,507,881	
3000	Operation of Non-instructional Services		
3100	Food Services	0	
3200	Student Activities	2,759,621	
3300	Community Services	2,992,273	
3400	Scholarships and Awards	0	
	Total 3000 Operation of Non-instructional Services	5,751,894	
4000	Facilities Acquisition, Construction and Improvement Services		
4000	Facilities Acquisition, Construction and Improvement Services	0	
	Total 4000 Facilities Acquisition, Construction and Improvement	0	
	Total Estimated Expenditures		258,777,348
5000	Other Expenditures and Financing Uses		
5100	Debt Service	26,477,016	
5200	Interfund Transfers - Out	11,700,000	
5300	Transfers Involving Component Units	0	
5900	Budgetary Reserve	450,000	
	Total Other Financing Uses		38,627,016
	Total Estimated Expenditures and Other Financing Uses		297,404,364
	Appropriation of Prior Year Fund Balance		0
	Total Appropriations		297,404,364
	Ending Committed, Assigned and Unassigned Fund Balance		14,480,000

<u>Function-Object</u>	<u>Description</u>	<u>Amounts</u>
1000	INSTRUCTION	
1100	Regular Programs - Elementary/Secondary	
100	Personnel Services-Salaries	75,599,849
200	Personnel Services-Employee Benefits	39,491,181
300	Purchased Professional & Technical Services	61,727
400	Purchased Property Services	884,902
500	Other Purchased Services	80,914
600	Supplies	2,100,000
700	Property	390,000
800	Other Objects	10,751
	Total Regular Programs - Elementary/Secondary	118,619,324
1200	Special Programs - Elementary/Secondary	
100	Personnel Services-Salaries	21,287,005
200	Personnel Services-Employee Benefits	10,317,025
300	Purchased Professional & Technical Services	4,294,131
400	Purchased Property Services	8,000
500	Other Purchased Services	1,286,058
600	Supplies	275,000
700	Property	63,176
800	Other Objects	3,059
	Total Special Programs - Elementary/Secondary	37,533,454
1300	Vocational Education	
100	Personnel Services-Salaries	0
200	Personnel Services-Employee Benefits	0
300	Purchased Professional & Technical Services	0
400	Purchased Property Services	0
500	Other Purchased Services	4,549,379
600	Supplies	0
700	Property	0
800	Other Objects	0
	Total Vocational Education	4,549,379
1400	Other Instructional Programs - Elementary/Secondary	
100	Personnel Services-Salaries	743,080
200	Personnel Services-Employee Benefits	293,952
300	Purchased Professional & Technical Services	70,890
400	Purchased Property Services	0
500	Other Purchased Services	3,553,418
600	Supplies	16,751
700	Property	0
800	Other Objects	0
	Total Other Instructional Programs - Elementary/Secondary	4,678,091

<u>Function-Object</u>	<u>Description</u>	<u>Amounts</u>
1500	Nonpublic School Programs	
100	Personnel Services-Salaries	55,045
200	Personnel Services-Employee Benefits	6,880
300	Purchased Professional & Technical Services	70,000
400	Purchased Property Services	1,900
500	Other Purchased Services	0
600	Supplies	3,000
700	Property	0
800	Other Objects	500
	Total Nonpublic School Programs	137,325
1600	Adult Education Programs	
100	Personnel Services-Salaries	0
200	Personnel Services-Employee Benefits	0
300	Purchased Professional & Technical Services	0
400	Purchased Property Services	0
500	Other Purchased Services	0
600	Supplies	0
700	Property	0
800	Other Objects	0
	Total Adult Education Programs	0
1700	Higher Education Programs	
500	Other Purchased Services	0
600	Supplies	0
	Total Higher Education Programs	0
1800	Pre-Kindergarten	
100	Personnel Services-Salaries	0
200	Personnel Services-Employee Benefits	0
300	Purchased Professional & Technical Services	0
400	Purchased Property Services	0
500	Other Purchased Services	0
600	Supplies	0
700	Property	0
800	Other Objects	0
	Total Pre-Kindergarten	0
Total Instruction		165,517,573

<u>Function-Object</u>	<u>Description</u>	<u>Amounts</u>
2000	SUPPORT SERVICES	
2100	Support Services - Pupil Personnel	
100	Personnel Services-Salaries	6,562,478
200	Personnel Services-Employee Benefits	3,063,701
300	Purchased Professional & Technical Services	93,500
400	Purchased Property Services	1,000
500	Other Purchased Services	3,400
600	Supplies	52,000
700	Property	0
800	Other Objects	0
	Total Support Services - Pupil Personnel	9,776,079
2200	Support Services - Instructional Staff	
100	Personnel Services-Salaries	6,129,619
200	Personnel Services-Employee Benefits	3,740,507
300	Purchased Professional & Technical Services	110,000
400	Purchased Property Services	49,000
500	Other Purchased Services	450,000
600	Supplies	490,000
700	Property	220,000
800	Other Objects	675
	Total Support Services - Instructional Staff	11,189,801
2300	Support Services - Administration	
100	Personnel Services-Salaries	8,106,930
200	Personnel Services-Employee Benefits	4,329,320
300	Purchased Professional & Technical Services	1,016,532
400	Purchased Property Services	23,500
500	Other Purchased Services	368,572
600	Supplies	103,000
700	Property	25,396
800	Other Objects	40,114
	Total Support Services - Administration	14,013,364
2400	Support Services - Pupil Health	
100	Personnel Services-Salaries	2,295,064
200	Personnel Services-Employee Benefits	1,254,865
300	Purchased Professional & Technical Services	61,500
400	Purchased Property Services	2,200
500	Other Purchased Services	1,900
600	Supplies	60,000
700	Property	12,000
800	Other Objects	250
	Total Support Services - Pupil Health	3,687,779

<u>Function-Object</u>	<u>Description</u>	<u>Amounts</u>
2500	Support Services - Business	
100	Personnel Services-Salaries	928,703
200	Personnel Services-Employee Benefits	482,481
300	Purchased Professional & Technical Services	47,900
400	Purchased Property Services	10,800
500	Other Purchased Services	26,000
600	Supplies	15,584
700	Property	5,500
800	Other Objects	2,039
	Total Support Services - Business	1,519,007
2600	Operation & Maintenance of Plant Services	
100	Personnel Services-Salaries	9,535,505
200	Personnel Services-Employee Benefits	6,195,655
300	Purchased Professional & Technical Services	0
400	Purchased Property Services	6,549,724
500	Other Purchased Services	569,800
600	Supplies	3,905,203
700	Property	303,800
800	Other Objects	4,645
	Total Operation & Maintenance of Plant Services	27,064,332
2700	Student Transportation Services	
100	Personnel Services-Salaries	4,455,000
200	Personnel Services-Employee Benefits	2,850,000
300	Purchased Professional & Technical Services	17,000
400	Purchased Property Services	175,000
500	Other Purchased Services	8,900,000
600	Supplies	1,250,000
700	Property	0
800	Other Objects	760
	Total Student Transportation Services	17,647,760
2800	Support Services - Central	
100	Personnel Services-Salaries	711,862
200	Personnel Services-Employee Benefits	375,032
300	Purchased Professional & Technical Services	81,000
400	Purchased Property Services	900,200
500	Other Purchased Services	195,000
600	Supplies	5,000
700	Property	100,000
800	Other Objects	0
	Total Support Services - Central	2,368,094

<u>Function-Object</u>	<u>Description</u>	<u>Amounts</u>
2900	Other Support Services	
100	Personnel Services-Salaries	0
200	Personnel Services-Employee Benefits	0
300	Purchased Professional & Technical Services	0
400	Purchased Property Services	0
500	Other Purchased Services	241,665
600	Supplies	0
700	Property	0
800	Other Objects	0
	Total Other Support Services	241,665
	Total Support Services	87,507,881
3000	OPERATION OF NON-INSTRUCTIONAL SERVICES	
3100	Food Services	
100	Personnel Services-Salaries	0
200	Personnel Services-Employee Benefits	0
300	Purchased Professional & Technical Services	0
400	Purchased Property Services	0
500	Other Purchased Services	0
600	Supplies	0
700	Property	0
800	Other Objects	0
	Total Food Services	0
3200	Student Activities	
100	Personnel Services-Salaries	1,688,720
200	Personnel Services-Employee Benefits	485,357
300	Purchased Professional & Technical Services	392,700
400	Purchased Property Services	0
500	Other Purchased Services	14,280
600	Supplies	165,564
700	Property	13,000
800	Other Objects	0
	Total Student Activities	2,759,621

<u>Function-Object</u>	<u>Description</u>	<u>Amounts</u>
3300	Community Services	
100	Personnel Services-Salaries	1,957,683
200	Personnel Services-Employee Benefits	620,101
300	Purchased Professional & Technical Services	46,268
400	Purchased Property Services	5,175
500	Other Purchased Services	19,650
600	Supplies	339,080
700	Property	4,116
800	Other Objects	200
	Total Community Services	2,992,273
3400	Scholarships and Awards	
100	Personnel Services-Salaries	0
200	Personnel Services-Employee Benefits	0
300	Purchased Professional & Technical Services	0
400	Purchased Property Services	0
500	Other Purchased Services	0
600	Supplies	0
700	Property	0
800	Other Objects	0
	Total Scholarships and Awards	0
	Total Operation of Non-instructional Services	5,751,894
4000	FACILITIES ACQUISITION, CONSTRUCTION AND IMPROVEMENT	
4000	Facilities Acquisition, Construction and Improvement Services	
100	Personnel Services-Salaries	0
200	Personnel Services-Employee Benefits	0
300	Purchased Professional & Technical Services	0
400	Purchased Property Services	0
500	Other Purchased Services	0
600	Supplies	0
700	Property	0
	Total Facilities Acquisition, Construction and Improvement Services	0
5000	OTHER EXPENDITURES AND FINANCING USES	
5100	Debt Service	
800	Other Objects	10,352,016
900	Other Uses of Funds	16,125,000
	Total Debt Service	26,477,016
5200	Interfund Transfers - Out	
900	Other Uses of Funds	11,700,000
	Total Interfund Transfers - Out	11,700,000

<u>Function-Object</u>	<u>Description</u>	<u>Amounts</u>
5300	Transfers Involving Component Units	
900	Other Uses of Funds	0
	Total Transfers Involving Component Units	<u>0</u>
5900	Budgetary Reserve	
800	Other Objects	450,000
	Total Budgetary Reserve	<u>450,000</u>
	Total Other Expenditures and Financing Uses	<u>38,627,016</u>
TOTAL EXPENDITURES		<u><u>297,404,364</u></u>

	<u>06/30/2013 Estimate</u>	<u>06/30/2014 Projection</u>
<u>CASH AND SHORT-TERM INVESTMENTS</u>		
General Fund	12,000,000	12,000,000
Special Revenue Fund		
Athletic/School-Sponsored Extra Curricular Activities	0	0
Other Comptroller-Approved Special Revenue Fund	0	0
Capital Projects Fund		
Capital Reserve Fund - §690	0	0
Capital Reserve Fund - §1431	0	0
Capital Projects Fund – Other	25,500,000	25,500,000
Debt Service Fund	0	0
Enterprise Fund (Food Service, Child Care)	5,000	5,000
Internal Service Fund	0	0
Fiduciary Trust Fund (Investment, Pension)	5,839,460	5,839,460
Agency Fund	300,000	300,000
Total Cash and Short-Term Investments	43,644,460	43,644,460
<u>LONG-TERM INVESTMENTS</u>		
General Fund	0	0
Special Revenue Fund		
Athletic/School-Sponsored Extra Curricular Activities	0	0
Other Comptroller-Approved Special Revenue Fund	0	0
Capital Projects Fund		
Capital Reserve Fund - §690	0	0
Capital Reserve Fund - §1431	0	0
Capital Projects Fund – Other	0	0
Debt Service Fund	0	0
Enterprise Fund (Food Service, Child Care)	0	0
Internal Service Fund	0	0
Fiduciary Trust Fund (Investment, Pension)	0	0
Agency Fund	0	0
Total Long-Term Investments	0	0
TOTAL CASH AND INVESTMENTS	43,644,460	43,644,460

	<u>06/30/2013 Estimate</u>	<u>06/30/2014 Projection</u>
<u>LONG-TERM INDEBTEDNESS</u>		
Extended Term Financing Agreements Payable	0	0
Other Long-Term Liabilities	1,000,000	1,000,000
Bonds Payable	230,540,000	214,415,000
Lease-Purchase Obligations	500,000	500,000
Accumulated Compensated Absences	3,100,000	3,100,000
Authority Lease Obligations	7,198,270	6,866,920
TOTAL LONG-TERM INDEBTEDNESS	242,338,270	225,881,920
<u>SHORT-TERM PAYABLES</u>		
General Fund	0	0
Other Funds	0	0
TOTAL SHORT-TERM PAYABLES	0	0
TOTAL INDEBTEDNESS	<u>242,338,270</u>	<u>225,881,920</u>

Account	Description	Amounts
0830	Estimated Ending Committed Fund Balance	0
0840	Estimated Ending Assigned Fund Balance	0
0850	Estimated Ending Unassigned Fund Balance	14,480,000
	<i>Explanation: This represents approximately 4.87% of the 13-14 budget well below the 8% limitation. This would cover 2 normal payrolls.</i>	
	Total Ending Fund Balance - Committed, Assigned, and Unassigned	14,480,000
5900	Budgetary Reserve	450,000
	<i>Explanation: This is a prudent contingency for unanticipated expenditures and unrealized revenues. It equals 2/10 of 1% of the Expenditure budget.</i>	
	Total Estimated Ending Committed, Assigned, and Unassigned Fund Balance and Budgetary Reserve	14,930,000
	Estimated Ending Nonspendable and Restricted Fund Balances Not Scheduled for Liquidation	0

CENTRAL BUCKS SCHOOL DISTRICT

Act 1 Referendum Exception Notice

Pursuant to Act 1, the Pennsylvania Department of Education publishes an index % applicable to the School District. The school district real estate tax increase for the next fiscal year is limited to the index % unless the proposed tax rate is approved by voters pursuant to a referendum or the School District qualifies for an Act 1 exception. As a result of special circumstances covered by an Act 1 referendum exception, a tax rate % increase above the index might be required to balance the School District budget for the next fiscal year. The tax to be levied is required to provide a quality education program as reflected in the School District Preliminary Budget.

The School District intends to seek approval from the Pennsylvania Department of Education as required by Act 1 for an exception allowing increase of the real estate tax as reflected in the School District Preliminary Budget. The Preliminary Budget is available for public inspection at WWW.CBSD.Org and at the School District offices, 20 Welden Drive, Doylestown, Pennsylvania.

 Secretary



2013-2014 CENTRAL BUCKS SCHOOL DISTRICT CALENDAR

August / September							October							November						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
25						31			1	2	3	4	5						1	2
1		3	4		6	7	6	7	8	9	10	11	12	3	4	5		7	8	9
8	9	10	11	12	13	14	13	14	15	16	17	18	19	10	11	12	13	14	15	16
15	16	17	18	19	20	21	20	21	22	23	24	25	26	17	18 ^R	19	20	21	22 ^K	23
22	23	24	25	26	27	28	27	28	29	30	31	24	25 ^K					30		
29	30												6							
26-29 Elem. & Sec. Professional Development 30 Secondary Professional Development 2 Labor Day - No School 3 First Day of School for ALL Students 5 Rosh Hashanah - No School 14 Yom Kippur							14-18 Celebrate Education Week							6 Early Dismissal - End of 1st Marking Pd (46 days) 18 Report Cards Distributed 22-26 No Kindergarten - K Parent Conferences 25 Evening Elem. & MS Parent Conferences 26 Early Dismissal - Parent Conference / Prof. Dev. 27 No School - Elem. Teachers' Flex Day 28,29 Thanksgiving Recess - No School 11/28-12/5 Hanukkah						
Elem. Teacher days (23) Student days (19) - Sec. Teacher days (24)							Elem. Teachers 23(total 46) Students 23(total 42) - Sec. Teachers 23(total 47)							Students 18(total 60) - Sec. Teachers 18(total 65), Elem. Teachers 19(total 65)						
December							January							February						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
1	2	3	4	5	6	7					2	3	4							1
8	9	10	11	12	13	14	5	6	7	8	9	10	11	2	3 ^R	4	5	6	7	8
15	16	17	18	19	20	21	12	13	14	15	16	17	18	9	10	11	12	13	14	15
22						28	19		21	22	23		25	16		18	19	20	21	22
29							26		28	29	30	31	23	24	25	26	27	28		
11/28-12/5 Hanukkah 12/23-1/1 Winter Recess - No School 25 Christmas Day							1 New Year's Day - No School 2 School Resumes 20 Martin Luther King Jr. Day - No School 24 Early Dismissal - End of 2nd Marking Pd (45 days) 27 No School - Professional Development 27 Snow make-up day (if a snow day happens prior)							3 Report Cards Distributed 17 President's Day - No School						
Elem. Teachers 15(total 80) Students 15(total 75) - Sec. Teachers 15(total 80)							Elem. Teachers 21(total 101) Students 20(total 95) - Sec. Teachers 21(total 101)							Elem. Teachers 19(total 120) Students 19(total 114) - Sec. Teachers 19(total 120)						
March							April							May						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
						1			1	2		4	5					1	2	3
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
9	10	11	12	13	14	15	13	14 ^R	15 ^K	16 ^K			19	11	12	13	14	15	16	17
16	17	18	19	20	21	22	20		22	23	24	25	26	18	19	20	21	22	23	24
23	24	25	26	27	28	29	27	28	29	30	25		27	28	29	30	31			
30	31																			
17-21 PSSA Testing Grades 3-5, English Language Arts 17-28 PSSA Testing Grades 6-8, Math & Reading 24-28 PSSA Testing Grades 3-5, Math 3/31-4/4 PSSA Testing Grade 8, Writing							3 Early Dismissal—End of 3rd Marking Pd (47 days) 14 Report Cards Distributed 15-16 NO Kindergarten - Kindergarten Parent Conferences 15-22 Passover 17-21 No School - Spring Recess for Students 17,21 Parent Conferences/Professional Development 18 Good Friday - No School 20 Easter Sunday 21 Possible Snow make-up day							4/28-5/2 PSSA Testing Grades 4 & 8, Science 26 Memorial Day - No School						
Elem. Teachers 21(total 141) Students 21(total 135) - Sec. Teachers 21(total 141)							Elem. Teachers 21(total 162) Students 19(total 154) - Sec. Teachers 21(total 162)							Elem. Teachers 21(total 183) Students 21(total 175) - Sec. Teachers 21(total 183)						
June							Key													
S	M	T	W	Th	F	S		Holiday - No School for Students & Staff		Early Dismissal, Grades 1-12										
1	2	3	4	5	6	7		No School - Professional Development		End of Marking Period										
8	9	10	11			14		No School - Secondary Prof. Development	^R	Report Cards Distributed										
15	16	17	18	19 ^R	20	21		No School - Elementary Teachers' Flex Day	^K	No Kindergarten - K Parent Conferences										
22	23	24	25	26	27	28														
29	30																			
12 Early Dismissal - End 4th Marking Pd (46 days) 13 Professional Development 13 Possible snow make-up day 19 Report Cards Distributed							NO Kindergarten on November 22, 25, 26 & April 15 & 16 for Parent Conferences. NO PM Kindergarten on November 6 & March 21 NO AM Kindergarten on January 24 & June 12 - PM Kindergarten attends in the morning.													
Elem. Teachers 10(total 193) Students 9(total 184) - Sec. Teachers 10(total 193)							184 Student Days - 193 Scheduled Teacher Days													



2013-2014 Student Calendar

September 3	Tuesday	First Day of School for Students
September 5	Thursday	No School - Rosh Hashanah
November 6	Wednesday	Early Dismissal - End of 1st Marking Period <i>(No PM Kindergarten)</i>
November 18	Wednesday	Report Cards Distributed
November 22 - 26	Friday, Monday, Tuesday	No Kindergarten - Kindergarten Parent Conferences
November 25	Monday	Full Day of School for Students - Evening Elem. & Middle School Parent Conferences
November 26	Tuesday	Early Dismissal - Afternoon Elem. & Middle School Parent Conferences & Professional Development
November 27-29	Wednesday, Thursday, Friday	No School - Thanksgiving Recess
December 23 thru January 1	Monday - Wednesday	No School - Winter Recess
January 2	Thursday	School Resumes
January 20	Monday	No School - Martin Luther King Jr. Day
January 24	Friday	Early Dismissal - End of 2nd Marking Period <i>(No AM Kindergarten - PM attends in the morning)</i>
January 27	Monday	No School - Professional Development <i>Snow make-up day (if a snow day happens prior)</i>
February 3	Monday	Report Cards Distributed
February 17	Monday	No School - President's Day
April 3	Thursday	Early Dismissal <i>(No PM Kindergarten)</i>
April 3	Thursday	End of 3rd Marking Period
April 14	Monday	Report Cards Distributed
April 15 & 16	Tuesday & Wednesday	No Kindergarten - Kindergarten Parent Conferences
April 17	Thursday	No School - Parent Conferences
April 17 - 21	Thursday, Friday, Monday	No School - Spring Recess
April 21	Monday	No School - <i>(Possible Snow make-up day)</i>
April 22	Tuesday	School Resumes
May 26	Monday	No School - Memorial Day
June 12	Thursday	Early Dismissal - End of 4th Marking Period Tentative Last day for Students <i>(No AM Kindergarten, PM attends in the morning)</i>
June 13	Friday	<i>Possible Snow Make-up Day</i>
June 19	Thursday	Report Cards Distributed

CENTRAL BUCKS SCHOOL DISTRICT
Finance Committee Minutes
January 8, 2013

Committee Members Present

Jerel Wohl, Chairperson
 Jim Duffy, Member
 Tyler Tomlinson, Member
 Susan Vincent, Administrative Liaison

Other Board Members and Administrators Present

Steve Corr
 John Gamble
 Geri McMullin
 Kelly Unger
 Dr. Rod Green
 Jeff Garton

Committee Member Absent

Paul Faulkner, Member – excused

There were several community members present.

The Finance Committee meeting was called to order at 6:30p.m. by Jerel Wohl, Chairperson

PUBLIC COMMENT

There was no public comment

APPROVAL OF MINUTES

The November 27, 2012 Finance Committee meeting minutes were accepted as presented.

INFORMATION/ DISCUSSION/ACTION ITEMS

Budget Update – A report of gross wages from 2007-8 through 2011-12 was reviewed. The report showed gross payroll increased by .5% during that time period or .12% per year. This is a result of staffing reductions, outsourcing of positions, and renegotiated contracts.

The 2013-14 budget in the format required by the Pennsylvania Department of Education (PDE) has been posted on the district website. Administration will ask the Board to adopt the preliminary budget in the current format at the January 22nd board meeting. Adjustments to revenues and expenses will start to occur after the preliminary budget is approved.

School District Financial Advisor – The financial advisor to a school district typically reviews and makes recommendations on the structure of new bond issues or refinancing of existing school district bonds. In mid-December, the district financial advisor, Janney Montgomery Scott (JMS), informed the district that they would no longer provide financial advisory services effective January 1st. Administration interviewed Public Financial Management (PFM) recently. In addition to financial planning and structuring debt, they offer independent financial planning models for budget projections, and projections that can be used in negotiations as independent verification of the financial impact of teacher contract negotiations to a fact-finder. Administration is reviewing other potential financial advisors and will keep the committee updated.

Municipal Derivative Lawsuit – Since 2008, the district is a party to a federal antitrust class action lawsuit against several major banks (Wachovia, JP Morgan, Morgan Stanley). The lawsuit is for bid rigging and price fixing the banks conducted to reduce the interest rates school district, municipalities, and municipal authorities received on investment of borrowed bond proceeds for construction projects. In January, the district received \$40,000 as compensation for time spent preparing for the class action suit. Administration is recommending transferring these funds from the general fund into the capital reserve fund. Placing the \$40,000 award in the capital reserve fund for construction is the proper placement of the award since it is an initial reimbursement for the bank shortage on construction investments. The committee agreed that the funds should be transferred to the capital reserve account.

Tax Collector Compensation – By law, every four years the district is required to set real estate tax collector compensation. The current agreement with the elected real estate tax collectors pays them \$3.50 per real estate tax bill collected. Recently, Dave Matyas, Susan Vincent, and Jeff Garton met with Sherri Labs, Plumstead tax collector and Mike Savonna Esquire. Discussion centered around modifying the language from past resolutions on setting tax collector compensation. Some ideas were discussed to enhance tax collector efficiency, but they would have minimal impact on reducing tax collection costs. A proposal was presented by Sherri Labs for future tax collector compensation at \$4.00 per bill for 2014-15 with an inflation factor (Philadelphia CPI) applied each year thereafter.

The board must set the compensation amount for the 2014-15 through 2017-18 election period via resolution by February 15th.

Executive Session – The public portion of the committee meeting was adjourned and an executive session was held to provide the committee with information on tax collector compensation and discuss litigation concerning real estate assessment appeals.

ADJOURNMENT

The meeting adjourned at 7:15 p.m. The next meeting will be held on February 12, 6:30 p.m., 16 Welden Drive.

Minutes submitted by Susan Vincent, Director of Finance and Administrative Liaison to the Finance Committee



BUCKS COUNTY INTERMEDIATE UNIT # 22

CALL TO ORDER

The Bucks County Intermediate Unit Board of School Directors met at its regularly scheduled meeting on Tuesday, November 20, 2012, at 7:15 p.m. at the Bucks County Intermediate Unit #22 Tawanka Learning Center located at 2055 Brownsville Road, Langhorne, Pennsylvania, and notice of the meeting was duly given to the newspapers and to the public as required by law.

PLEDGE OF ALLEGIANCE

The meeting began with the pledge of allegiance, which was led by Mr. Michael Hartline and the Board of School Directors.

ROLL CALL

ATTENDANCE:

Members

Mr. Michael Hartline, President (Centennial)
Mrs. Patricia Sexton, Vice President (Council Rock)
Ms. Pamela Strange (Bensalem Township)
Mr. Charles Groff (Bristol Borough)
Mr. Ted Parker (Morrisville)
Mrs. Amanda Elefante (New Hope/Solebury)
Mrs. Carol Clemens (Palisades)
Dr. Peter Yarnell (Pennridge) *Telephone*
Mr. Christopher Cridge (Pennsbury)
Mrs. Fern Strunk (Quakertown)

ABSENT:

Members

Mrs. Helen Cini (Bristol Township)
Mr. John Gamble (Central Bucks)
Mrs. Susan Cummings (Neshaminy)

OFFICERS:

Executive Director

Dr. Barry J. Galasso

Assistant Executive Director

Dr. Michael Masko

Treasurer

Mrs. Wendy L. Macauley

Secretary

Mrs. Elizabeth Bittenmaster

PRESENTATION: Audiology Program and Tour of the Tawanka Learning Center

PROGRAMS & SERVICES MINI REPORT - Dr. Michael Masko, Assistant Executive Director, provided the Programs & Services mini report on School Improvement and Chapter 4 Revisions: Graduation Requirements and Keystone Exams.

SPECIAL EDUCATION MINI REPORT - Ms. Diane Paul, Director of Special Education, provided the Special Education mini report on the Intermediate Unit's Audiology Program, which was presented by Mrs. Marguerite Vasconcellos, Director of Related Services and BrainSTEPS, and Education Audiologists Alicia Simon, Au.D., CCC-A and Kristin Peppiatt, Au.D., CCC-A.

GOOD NEWS Dr. Barry Galasso shared various items of good news.

PUBLIC PARTICIPATION None

Upon a motion by Mr. Christopher Cridge, seconded by Mrs. Patricia Sexton, and passed by unanimous voice vote, the Board approved items 1 through 18.

APPROVAL OF MINUTES

Approved the October 16, 2012 Board Meeting Minutes.

APPROVAL OF TREASURER'S REPORT

Approved the Treasurer's Report for the period of July 1, 2012 through October 31, 2012.

APPROVAL OF BILLS FOR PAYMENT

Approved the Bills for Payment for the month of October 2012.

APPROVAL OF BUDGETS

Approved the 2012-2013 Pennsylvania Institute for Instructional Coaching (PIIC) Grant Budget in the amount of \$37,208 and the 2012-2013 keystones to Opportunity (KTO) Budget and Agreement in the amount of \$202,000.

APPROVAL OF BUDGET REVISION

Approved the following budget revisions: 2012-2013 Homeless Initiative Grant in the amount of \$433,201; 2012-2013 Federal IDEA Section 611 (Part B) Component I in the amount of \$1,680,575; 2012-2013 Federal IDEA Section 619 (Part B) Preschool in the amount of \$316,233; 2012-2013 Federal Special Education IDEA Section 611 (Part B) in the amount of \$16,883,793; 2012-2013 State Early Intervention/Medical Access Early Intervention in the amount of \$17,375,447; and 2012-2013 Act 89 Nonpublic Schools in the amount of \$4,746,044.

APPROVAL OF SPECIAL REVENUE FUND BUDGET TRANSFERS

Approved the Special Revenue Fund Budget Transfers to accommodate program changes in the amount of \$63,870 for the period of October 2012.

APPROVAL OF AGREEMENT FOR GRANT WRITING SERVICES

Approved the Agreement with Sharon Barker to provide grant writing services for an amount not to exceed \$10,000 for the period of November 21, 2012 through November 21, 2013.

APPROVAL OF EARLY CHILDHOOD ADDITIONAL PROVIDER SERVICES

Approved the 2012-13 Early Childhood Additional Provider Services in the amount of \$185,000 for the period of July 1, 2012 through June 30, 2013.

APPROVAL OF SPECIAL EDUCATION SERVICE CONTRACT

Approved the Special Education Service Contract with an Out-of-County School District in the amount of \$97,604 for the period of July 1, 2012 through June 30, 2013.

APPROVAL OF HOMELESS CHILDREN'S INITIATIVE AGREEMENTS

Approved the Homeless Children's Initiative Region #8 Agreements with Allentown School District for \$151,000.00 and Montgomery County Intermediate Unit #23 for \$77,000.00 for the period of October 1, 2012 through September 30, 2013.

APPROVAL OF AGREEMENT FOR CONSULTING SERVICES

Approved the Agreement with J. LoGuidice Associates, Inc. for Consulting Services from January 1, 2013 to December 31, 2013 for an amount not to exceed \$15,000.

APPROVAL OF AGREEMENT FOR CONSULTING SERVICES

Approved the Agreement with Carol Adams for Consulting Services during the period of July 1, 2012 through June 30, 2013 for an amount not to exceed \$34,800.

APPROVAL OF CONTRACTS AND PURCHASES

Approved the November 2012 Contracts & Purchases for the period of November 2012 through September 2013 for a total amount of \$11,515.25.

APPROVAL TO ACCEPT CONTRACT EXTENSION

Approved to accept the Contract Extension signed with Exelon Energy through Provident Consulting, LLC for the purchase of electricity from July 8, 2013 through July 7, 2015 as per Board Motion dated June 19, 2012 for an amount of \$0.04925 price per KWH (projected BCIU total expenditure of approximately \$240,000 over two years).

APPROVAL TO AWARD BUCKS COUNTY SCHOOLS COOPERATIVE PURCHASING BID #13-003

Approved to Award the Bucks County Schools Cooperative Purchasing Bid #13-003, Catalog Discount, to the recommended vendors for the period of January 1, 2013 through December 31, 2013

APPROVAL TO ACCEPT PROPOSAL AND INVOICE FOR HOMESTEAD/FARMSTEAD MAILING

Approved to accept RTI's Proposal and invoice the districts for their proportionate share of the Homestead/Farmstead Application Mailing processed by RTI during the period of December 2012/January 2013

for an estimated cost of \$31,705.

APPROVAL OF TITLE I NONPUBLIC REMEDIAL READING INSTRUCTION AGREEMENTS

Approved the 2012-2013 Title I Nonpublic Remedial Reading Instruction Agreements with the Council Rock and Pennridge School Districts in the amount of \$21,947.33 for the period of August 31, 2012 through June 30, 2013.

APPROVAL OF VARIOUS HUMAN RESOURCES ITEMS

Approved the various Human Resources items (a through g).

INFORMATION ITEM - Mr. Jack Brady provided a legislative update.

OLD BUSINESS - None

NEW BUSINESS - None

PUBLIC PARTICIPATION - None

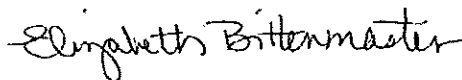
Upon a motion by Mr. Christopher Cridge, seconded by Mrs. Amanda Elefante, and passed by unanimous voice vote, the Board adjourned the meeting.

ADJOURNMENT

The meeting adjourned at 7:57 p.m.

NEXT MEETING

The next regularly scheduled meeting of the Bucks County Intermediate Unit Board of School Directors is: Tuesday, January 15, 2013 at 7:00 p.m. at the Intermediate Unit's Administration Building, 705 N. Shady Retreat Road, Doylestown, PA 18901.



Elizabeth Bittenmaster, Board Secretary
Bucks County Intermediate Unit #22
Board of School Directors

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
EXECUTIVE COUNCIL MINUTES
November 12, 2012

- I. The regular meeting of the MBIT Executive Council was convened on Monday, November 12, 2012, at 5:32 p.m. by Mr. John Gamble, Chairperson, in Room 101 at MBIT. The Executive Council rose to recite the Pledge of Allegiance to the flag. The following members were in attendance:

Council Members

Ms. Katherine Driban, Centennial S.D.
 Dr. Bill Foster, Council Rock S.D.
 Mr. John Gamble, Central Bucks S.D.
 Mrs. Betty Huf, Centennial S.D.
 Mr. Joseph Jagelka, Central Bucks S.D.
 Mr. Charles Kleinschmidt, Centennial S.D.
 Mrs. Kelly Unger, Central Bucks S.D.
 Mr. John Vaughn, New Hope-Solebury S.D.

Absent

Mrs. Bernadette Heenan, Council Rock S.D.

Others in Attendance:

Dr. Raymond Boccuti, MBIT Superintendent of Record, New Hope-Solebury S.D.
 Mr. Rick D. Black, Career and Technical Education Supervisor
 Mr. Jeffrey Garton, Esq., School Solicitor
 Mr. Richard Hansen, Facilities Supervisor
 Mrs. Roberta Jackiewicz, Assistant Board Secretary
 Mr. Vincent Loiacono, Director of Facility Operations
 Mrs. Kathryn Strouse, Administrative Director
 Mr. Robert Vining, Business Manager

- II. Guests at the meeting included Mr. Cornelius T. French, Jr., Ms. Erin-Caitlin Rinker, Guidance Counselor, Ms. Connie Rinker, Mr. Bradley Rosenau, Commercial Art & Design Teacher/Middle Bucks Education Association President, Mr. Dave Turner, Tangent Energy Solutions, Mr. Rob Morin, Tangent Energy Solutions, Miss Sophia Unger and Miss Olivia Unger.
- III. Mr. Gamble noted that October was a very busy month for MBIT students. SkillsUSA held officer elections for the 2012 – 2013 school year. The newly elected officers will attend the leadership conference in the Poconos in mid-November. Salon Extreme, our student run full service salon, opened for business on October 1st. Aspirations, the student run restaurant, is now open for lunch on Wednesday and Thursdays afternoons by reservation. The Auto Fest was a big success on Saturday October 27th. Our auto collision and automotive technology students worked together to host the event. There were many vintage and novelty cars on display. The event provided a great PR opportunity for our school. The National Association for the Remodeling Industry (NARI) hosted its annual convention and trade show at MBIT on the 25th of October. Our senior students in Construction Carpentry, HVAC, Electrical, Landscaping and Drafting were able to attend the conference along with the remodeling contractors.

Finally, all MBIT staff and students came together to participate in Unity Day by dressing in orange to show unity against bullying on October 26th.

- IV. Ms. Driban said she is excited that Aspirations is open. She was able to join some of the Council members for lunch and thought it was incredibly awesome. She has a picture of the pumpkin salad and takes it everywhere, along with a picture of the dessert from last year. She is creating a yearly collage so she can tell people about the restaurant, and at least three of the people she has told are going to try to have lunch in Aspirations this year. Mrs. Unger added that she posted the picture of the beautiful pumpkin salad on Facebook and is trying to create more PR for the school. Mr. Gamble added that he posted the picture on his Twitter account.
- V. Ms. Driban moved, Mrs. Huf seconded, passed 7 ayes, 0 nays, 1 abstention (Mr. Jagelka) to approve the minutes of the October 8, 2012 meeting. Attachment 1 (pg. 1-1)
- VI. Routine Business

A. Administrative Report

1. Ms. Erin Rinker, Guidance Counselor, said she wanted to find a way to bring the school together for a purpose or a cause. She stumbled across an article from the National Bullying Prevention Center on "Unity Day" and knew this was it. She saw it as a way to add to the curriculum because learning how to interact with people and accepting differences is a vital soft skill. The goal of Unity Day is to show one's true colors against bullying, and in this case, the color was orange. Her initial objective was to have the faculty and staff participate by wearing orange shirts and felt it would be a great conversation starter on what it means to be bully free, not just in the classroom or at MBIT, but individually. The outcome was far beyond her expectations. When it was time to take the Unity Day photo, she saw the students dressed in orange, wearing orange ribbons or carrying carrots and oranges to show that they were a part of this, and she was just amazed. The Multimedia students produced a video about bullying and it was shared with the Executive Council. Ms. Rinker said she is so proud of the faculty, staff, and students at Middle Bucks and thanked Mrs. Strouse for allowing her to move forward with this idea. She also thanked Mrs. Pakula for sending out a press release to inform the community what we are all about.

Mrs. Strouse thanked Ms. Rinker and said this ended up being this little idea that grew into a big school project that we all had a lot of fun with. She hopes to do this every year.

Discussion included that the link to the video can be found on the MBIT Facebook page and website.

2. In honor of Veteran's Day, the Council thanked Mr. French, guest at the meeting, for his service as a World War II Veteran.

3. A copy of the *Techniques* magazine was distributed to the Council. Mrs. Strouse noted that there was an article published on page 21 that was written by Mrs. Kathy Strouse, Mr. John Fala, Mr. Christopher Tully and Dr. Thomas Viviano titled "Educating 21st – Century Students : An Up-close Look at a Successful Career and Technical Education Center".
4. Mr. Vining presented an overview of the first draft of the 2013-14 General Fund Budget and lease rental. He discussed the many challenges and unknowns, which include health insurance costs, retirement, insurance, utilities, state subsidies federal grants and contract negotiations. Assumptions were made regarding salaries, medical and prescription benefit costs, the PSERS employer rate, increase in services for testing of aging transformers, increased supplies for program growth and costs for utilities.

The overall combined increase presented is 2.03% or \$199,230 over the 2012/2013 adopted budget. Mr. Vining discussed the components of the increase which include salaries and wages, health insurance and contract benefits, employer's PSERS rate, purchased property services, other purchased services, program supplies, electric and gas utilities, non-instructional supplies, equipment for classroom and Information Technology and all other expenses.

The member district contributions increase by 0.39% or \$33,380 over 2012/2013. The General Fund expenditures budget increases 2.40% over 2012/2013.

The projections of local, state and federal (Perkins) revenue were discussed. The increase from state subsidies is primarily due to increased employer contribution for PSERS and the increase from federal sources reflects an increase in funding for the Carl D. Perkins Grant for 2012/2013.

The next steps are to gather more information and look for budget savings. The goal is to be within the ACT 1 Index. The next presentation will take place on February 11, 2013.

Discussion included the following:

- We have a separate Errors and Omissions Policy that provides coverage in case of litigation.
- We are returning \$388,000 to the districts and holding \$45,000 for the PSERS rate stabilization fund
- We are a line item in the district budgets. When the budget is passed here and passed by the districts, the districts are agreeing to fund it to the level proposed. If the member districts don't fund it, it comes back here for reductions and expenses. The source of revenue really drives the budgets here. If the districts don't pay the debt, we will go to the state and say the districts didn't pay the debt and they will do the intercept and pay the bond holders.

5. Mr. Turner gave an update on the solar energy project. He said there have been some changes in the market and financing capability that allows them to move forward with the project. The Power Purchase Agreement was signed with the school in January 2011, and they held off on the project because incentives went away, which made it very difficult to get the project financed at no cost to the school. Prices have now changed in the market place. The project they are now proposing is a 460kW DC ground mounted solar PV modules, which has been reduced size in order to avoid having to move some of the utilities that caused a significant expense to the project. MBIT will not pay any capital or operating and maintenance expenses for the system. Tangent Energy will build the project and sell the power back to the school at a competitive rate, so the school doesn't have to incur a capital cost. MBIT will pay a per kWh charge for the energy produced from the system. A price was negotiated under the original Purchase Power Agreement and Tangent's objective is to maintain that price for the school. The school will use 100% of the energy produced by the system. The system will produce approximately 33% of the school's annual electric consumption. The school is projected to save more than \$380,000 in energy costs over the 20 year life time of the project. Tangent will apply for building and construction permits and adhere to all related federal, state and local regulations and codes. Tangent will also provide Warwick Township Fire Department and other first responders with access to the system for training purposes. Tangent will provide a small solar PV system to the school to be used for educational training purposes. He said this project will help the school to maintain and further its mission by providing hands on opportunity to use solar technology, with a training system and three internet based systems that enable the school to learn more about solar and incorporate solar into the school curriculum. This will also facilitate the development of "green work force" skills and significantly reduce our carbon footprint on an annual basis.

Discussion included:

- Costs and code differences between Germany and Pennsylvania for solar installations.
- MBIT will be credited for 100% of the power produced by the photovoltaic array.
- Changes from the original project include that panels have become more efficient and there is a reduction in the size of the project.
- A roof mounted array is not feasible or beneficial to MBIT.
- There are no grants in Pennsylvania currently available for this project.
- The Power Purchase Agreement rate is \$0.10 kWh with a 2% escalation after year three.
- The benefits for Tangent to complete this project are that they will get the 30% federal tax credit and a \$20 SREC, which they project will increase in future years.
- Tangent owns the photovoltaic array for 20 years and is responsible for the maintenance and operation. Warwick Township has required that this be written into the agreement with them and will also be included in the binding contract between Tangent and MBIT.

- MBIT is currently paying over \$.010 per kWh (includes capacity, transmission and distribution charges), and in the future we will be paying \$0.09 per kWh. The current agreement ends in July 2013 and there is a new agreement effective July 2013 through July 2015.
 - Tangent is offering a guaranteed level of production cost over 20 years.
 - Each year there will be a slight reduction in the output of the solar array due to age.
 - The solar panels are a little more efficient from two years ago.
 - Tangent is committed and responsible for maximizing the output of the solar array.
 - The training systems Tangent will supply to MBIT includes a solar kiosk that manages building demand, energy usage and supply. There is a web based system that provides all the detail data regarding solar production, radiance and the output of the system. A third system will provide access to the solar output, building demand and the power tool pricing at the same time to provide an understanding about changes in power system pricing quarterly with changes in your building demand. There are also training modules to train PV installers.
 - Tangent Energy has committed to Warwick Township and the school to install fencing and landscaping around the system, which the students will have a chance to participate in.
 - Tangent has insurance and has to carry insurance on their projects.
 - A number of the projects Tangent has built in Pennsylvania have received grants from the state. There is also a list of others that they were able to build without grants.
 - Tangent Energy would like to receive approval to move forward on the project and redesign the site plan with Gilmore & Associates, resubmit the revised plan to Warwick Township, obtain interconnection approval from PECO and begin construction next year.
 - There are no incentives from PECO for this project.
 - We would not have a new course for the solar training, but it would be components of our Engineering, Electrical and Landscaping programs. Currently, some of the programs have trainers that the students are using, teachers are building mock ups and we are teaching about solar energy.
- B. Mrs. Huf moved, Ms. Driban seconded, passed unanimously, to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 2 (pg. 2-1)
- C. Committee Reports
1. Dr. Raymond Boccuti, Chairperson of the Professional Advisory Council said there was not much to add beyond the minutes that are in the packet. He noted that this is the beginning of his sixth year and he believes this is the lowest initial budget presentation that the Superintendents have had as a group. On behalf of the member districts, Dr. Boccuti thanked Mr. Vining for his fine work with the budget so far this year and always. He added that very recently we went through the hurricane and after effects, and he was reminded

of what a wonderful community we all live in. It was nice to see how we all pulled together to get everyone back on board between school districts. He also said the area up in New Hope-Solebury was hit really hard. Dr. Boccuti concluded by extending a special thank you to everyone that served our country. Attachment 3 (pg. 3-1)

2. Mrs. Bernadette Heenan, Chairperson of the Building, Security and Technology Committee was not present. Mr. Kleinschmidt read the minutes and stated that he accepted the minutes as written. They are attached as Exhibit A. Attachment 4 (pg. 4-1)
 3. Mrs. Betty Huf, Chairperson of the Program, Policy and Personnel Committee read the minutes and accepted them as written. They are attached as Exhibit B. Attachment 5 (pg. 5-1)
 4. Ms. Katherine Driban, Chairperson of the Finance Committee read and accepted the minutes as written. They are attached as Exhibit C. Attachment 6 (pg. 6-1)
 5. Mr. Gamble, Chairperson, appointed the following Executive Council members to the Ad Hoc Negotiations Committee: Mr. Charles Kleinschmidt, Mr. Joseph Jagelka, Mr. John Gamble and Mrs. Bernadette Heenan.
- D. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the Cash Payments Report for October. Attachment 7 (pg. 7-1)
- E. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the Treasurer's Reports for September. Attachment 8 (pg. 8-1)

VII. Current Agenda Items

A. Personnel Items

1. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to ratify the employment of Ronald Hungarter, as short-term Substitute Teacher in the Construction Carpentry program, effective November 12, 2012 until Mr. Anthony Rogers can assume the permanent position, at a daily rate of \$385.00 (Column A Step 15), with statutory benefits.
2. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the employment of Katelyn Anastasi, student in the Early Childhood Care and Education Program, to work in a co-op position as a Substitute Aide when needed, for L'il Bucks Partners in Learning, at a rate of \$9.00/hour, effective November 13, 2012.
3. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the qualifying leave of absence consistent with Policy #535.1 – Family and Medical Leave for Fritz Gracien, Custodian, effective November 26, 2012.

4. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the membership of the Middle Bucks Local Advisory Council for the 2013 calendar year. Attachment 9 (pg. 9-1)

B. Policies

1. ADOPTION

Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to accept for adoption new Board Policy No. 252, Dating Violence, in the Pupils Section. Attachment 10 (pg. 10-1)

C. Other Matters for Consideration

1. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the out of state professional development request. Attachment 11 (pg. 11-1)
2. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the Master Contract between the Bucks County Workforce Investment Board and Middle Bucks Institute of Technology. Attachment 12 (pg. 12-1)
3. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the Articulation Agreements with Bucks County Community College – Criminal Justice, Emergency Management/Public Safety and Fire Science. Attachment 13 (pg. 13-1)
4. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to ratify the agreement between Constellation NewEnergy, Inc. and Middle Bucks Institute of Technology. Attachment 14 (pg. 14-1)
5. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve authorizing Administration to obtain proposals for concrete repairs on the North Plaza walk from in front of Aspirations to the bus parking along the front of the school building.
6. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to receive and file the October 19, 2012 Local Advisory Council Minutes. Attachment 15 (pg. 15-1)
7. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to receive and file the MBAVTS Authority Audit Report prepared by Dreslin and Co., Inc. for the fiscal year ending June 30, 2011. Enclosure
8. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to receive and file the MBIT Independent Audit Report prepared by Dreslin and Co., Inc. for the fiscal year ending June 30, 2011. Enclosure

9. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve to not permit loans under the Middle Bucks Institute of Technology 403(b) plan and amend the 403(b) plan document and adoption agreement to reflect the same and to approve amendments to Middle Bucks Institute of Technology 403(b) plan document and adoption agreement as amended and in accordance with IRS regulations. Attachment 16 (pg. 16-1)
 10. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, approving continued participation in Tax Advantage Benefits System (TABS) of the Pennsylvania School Boards Association for premium only plan under IRS Section 125. Attachment 17 (pg. 17-1)
 11. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve budget transfers. Attachment 18 (pg. 18-1)
 12. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to cancel the December public meeting and authorize the Administration to pay bills to be ratified at the January meeting.
- VIII. Mr. Gamble, Chairperson, announced that Mr. Jagelka and Mrs. Heenan will serve on the Comprehensive Planning Committee.
- IX. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to adjourn the November 12, 2012 meeting of the MBIT Executive Council at 6:39 PM.

Respectfully submitted,

Roberta Jackiewicz
Assistant Board Secretary

Building, Security, & Technology Committee Meeting Minutes

November 8, 2012

Main office conference room

4:30PM

Present: Mr. Joseph Jagelka, Mr. Charles Kleinschmidt, Mr. John Vaughn (via phone), Mr. Richard Hansen, Mr. Vincent Loiacono, and Mrs. Kathryn Strouse

- 1) The Facility Manager presented the completed agreement with Constellation NewEnergy, Inc. for electric service through July 21, 2015 at a rate of \$0.04567 fixed Energy Price this cost does not include transmission nor delivery costs added by PECO. The committee was in favor of this agreement.
- 2) The Director of Facility Operations presented for consideration the North Plaza concrete bid request to remove, repair or replace 19 areas of damaged concrete. The committee was in favor of moving this forward.
- 3) The Facility Manager discussed the Solar Energy Project. There has been on-going meetings/conversations between Tangent Energy Solutions and Advanced Conservation Technology/LVI Power and Make Clean Energy. There have been several meetings with both vendors to assist in the presentation of their plans to construct a Photo Voltaic array in the North Field of the Campus. As of today, Mr. David Turner, President of Tangent Energy Solutions is prepared to present his proposal to the MBIT Executive Council on November 12, whereas he will request a 90 day exclusive agreement to complete the necessary preparation. The Facility Manager has been working with Mr. Kevin Kennedy of ACT, representatives of LVI and Make Clean Energy and had requested they provide a proposal for review by November 8th. As of today that proposal hasn't been received. The committee discussed the business model, Tangent financing and the financial commitment required of MBIT, reviewed the Dunn & Bradstreet report, and possible project scheduling. The committee was in favor of moving this forward.

The next meeting of the Building, Security and Technology committee will be held on Tuesday, December 4, 2012 at 4:30PM.

The meeting adjourned at 5:30 PM

*Program, Policy, and Personnel Committee Meeting Minutes
November 8, 2012
Main Office Large Conference Room
5:15 pm*

Present: Mr. John Gamble, Mrs. Betty Huf, via telephone conferencing, and Mrs. Kathryn Strouse

- The PPP Committee members reviewed the personnel matters on the November Executive Council agenda and recommended submitting them to the Executive Council for approval. The items on the agenda included approval of:
 - Co-op Student Substitute
 - FMLA Request
 - LAC Members
 - Construction Carpentry Substitute
 - Out of State Professional Development
- The Director provided a draft of the new Date Violence Policy #252 for review. The policy will be presented at the November Executive Council meeting for approval. The policy was reviewed by the Solicitor, the Superintendents, and the Executive Directors from NOVA and A Woman's Place. Their recommended changes have been included in the policy.
- The Director reviewed an articulation agreement between Bucks County Community College and MBIT Public Safety program to provide students with up to twelve (12) college credits for successfully completing the public safety program at MBIT.
- The Director reviewed the Bucks County Workforce Investment Board contract to reapprove MBIT as a provider to offer training to qualified residents in Bucks County through our adult day program.
- The Director shared that negotiations with the Middle Bucks Education Association (MBEA) will begin January 2013. The Executive Council Chairperson shall appoint four members to the Negotiation Committee, one from each District. The Negotiation Committee will represent the Executive Council in negotiation discussions. There will be a Negotiation Committee planning meeting on December 4, 2012 at 5:30P.
- The Director reviewed the Comprehensive Planning process with the PPP Committee. The Executive Council Chairperson shall appoint two members to serve as representatives on the Comprehensive Planning Steering Committee. The Comprehensive Planning Steering Committee meeting is scheduled to meet on February 7, 2013 from 9AM to 12N.

The meeting was adjourned at 6:00PM.

The next meeting of the Program, Policy, and Personnel Committee will be held Thursday, December 4, 2012 at 5:15 PM in the Main Office Conference Room.

Finance Committee Minutes
November 8, 2012
Main Office Large Conference Room
6:00pm

Present: Ms. Katherine Driban, Dr. Bill Foster, Mr. Robert Vining and Mrs. Kathryn Strouse

An agenda was distributed prior to the meeting.

The local auditor Paul Farrell, CPA, partner in Dreslin and Company, Inc. delivered the audit reports for fiscal year ended June 30, 2012 for Middle Bucks Institute of Technology and Middle Bucks Area Vocational-Technical School Authority to the finance committee. Mr. Farrell advised that there were no findings, no management recommendations were necessary, and that audit opinions were unqualified. He answered questions and reviewed financial statements with the committee.

The Business Manager presented information to be included in the first draft of the General Fund budget for 2013/2014. He also presented the Lease Rental debt service information for 2013/2014. The overall combined increase presented is 2.03% or \$199,230 over the 2012/2013 adopted budget. The member district contributions increase by 0.34% or \$33,380 over 2012/2013. The General Fund expenditures budget increases 2.40% over 2012/2013. The committee reviewed the handouts and asked questions regarding changes in salaries & wages, benefits, professional & technical services, and other purchased services. The projections of local, state and federal (Perkins) revenue were discussed. The Act 1 index was discussed as well. The first draft will be presented to the Executive Council on Monday, November 12.

The Business Manager reviewed the 403(b) Adoption Agreement with the committee. The committee questioned the effective date, employer contributions, transfers and loan provisions of the adoption agreement. The effective date is January 1, 2012 and coincides with when TSA succeeded Great American as MBIT's TPA. TSA wants to know that their administration is governed by a proper 403(b) document from when they inherited MBIT. MBIT will only make employer contribution to the 403(b) plan according to contractual commitments. The only contractual commitment is to the ACT 93 group. To date, no employer contributions have ever been made. Transfers allow new employees to move qualified monies to their MBIT 403(b) plan from a former employer 403(b) plan and vice versa. The transfer provision also authorizes TSA to communicate with investment providers regarding transfers in order to maintain compliance with IRS rules. Lastly, the committee recommends the Executive Council vote to not permit loans by employees from their 403(b) plan. Hardship withdrawal is permitted under qualifying circumstance.

The Business Manager is requesting that a new Section 125 plan document be prepared to replace the existing one that cannot be located. MBIT uses a premium only plan to reduce employee and matching employer social security taxes.

A banking services RFP was released with intention of securing a replacement for Citizens Bank by end of calendar year. There were ten invitations with nine responses. The Business Manager

reviewed the services sought, the current banking climate in general, who has responded, and timing of recommendation. The goal has been to make recommendation by November 12, but there may not be enough time to complete and the selection would be held off until January.

The Administrative Director reviewed the status of the solar project. There have been on-going meetings/conversations between Tangent Energy Solutions and Advanced Conservation Technology/LVI Power and Make Clean Energy. There have been several meetings with both vendors to assist in the presentation of their plans to construct a Photo Voltaic array in the North Field of the Campus. As of today, Mr. David Turner, President of Tangent Energy Solutions is prepared to present his proposal to the MBIT Executive Council on November 12, whereas he will request a 90 day exclusive agreement to complete the necessary preparation. The Facility Manager has been working with Mr. Kevin Kennedy of ACT, representatives of LVI and Make Clean Energy and had requested they provide a proposal for review by November 8th. As of today that proposal hasn't been received.

The Business Manager updated the committee regarding activities of the Bucks Montgomery County Schools Health Care Consortium.

The Business Manager summarized the financial activity of Li'l Bucks and Adult Education as of October 31, 2012 and 2011, respectively.

The meeting adjourned at 8:10 PM.

The next meeting of the Finance committee will be held on Tuesday, December 4, 2012 at 6:00PM.

**CENTRAL BUCKS SCHOOL DISTRICT
REGULAR SCHOOL BOARD MEETING**

February 12, 2013

FOR ACTION: Approval of the Real Estate Tax Collection Resolution

The public school code of 1949 requires school districts to establish real estate tax collection procedures and the rate of pay of real estate tax collectors prior to the four-year election cycle of tax collectors. This requirement provides basic job responsibilities and pay rates to residents who may want to run for the office of tax collector. To comply with school code, the Board must adopt a real estate tax collector resolution on or before February 15, 2013.

The resolution calls for timely deposits of real estate taxes into district accounts to maximize interest earnings, encourages efficiency in collection and accounting, and provides for timely monthly reporting. The resolution also fixes the rate of pay at \$3.50 per tax bill for the fiscal years 2014-15, 2015-16, 2016-17, and 2017-18. This resolution goes into effect July 1, 2014.

RECOMMENDATION:

The administration is recommending approval of the Resolution for Real Estate Tax Collection procedures and remuneration.

RESOLUTION NO. _____

CENTRAL BUCKS SCHOOL DISTRICT

PROCEDURES FOR COLLECTING SCHOOL TAXES AND REMUNERATION

In accordance with the Commonwealth's "Local Tax Collection Law," Act of May 25, 1945, P.I. 1050, as amended, and Public School Code of 1949, as amended, the following requirements have been adopted this 12th day of February, 2013, by the School Directors of the Central Bucks School District for all tax collectors elected to office on November 5, 2013, or those duly appointed thereafter, for these townships and boroughs – Buckingham Township, Chalfont Borough, Doylestown Borough, Doylestown Township, New Britain Borough, New Britain Township, Plumstead Township, Warrington Township and Warwick Township – for school years commencing July 1, 2014 and ending June 30, 2018:

1. All tax bills shall be prepared by the tax collector from the tax duplicate provided. All bills must state that checks shall be made payable to a payee as designated by the Central Bucks School District.

2. All tax collectors of school taxes shall furnish a surety bond in such amount as ordered by the Court of Common Pleas or its successor. The premium cost for the bond shall be paid by the School District.

3. Each tax collector shall deposit all taxes, when received, on a daily basis into an approved School District account and the School District and Tax Collectors will cooperate to institute a system of remote direct deposit of all taxes received to an approved School District account on a daily basis. The District shall be responsible for the coordination, acquisition and implementation of all required Software and/or equipment necessary to implement the remote daily direct deposit system. The tax collector will not have the authority to disburse any funds from the account other than transfers to the District or as specified below. A tax payment (other than those made by cash) not drawn to the order of the payee as directed above shall not be accepted by the tax collector unless it combines the payment of School District and County/Municipal taxes. If a check is received that combines payment of School District and County/Municipal Taxes, same shall be deposited into the tax collector's account and the appropriate disbursement of same shall be made as soon as possible thereafter. The Tax Collectors shall be permitted to deposit duplicate payments and overpayments in the tax collector's account for swift refunds to taxpayers and distribution to the School District.

Commencing with the 2013-2014 Tax Year for School Districts, tax collectors shall do remote deposit of checks received by tax collectors, but it is understood and agreed that the equipment software, etc. required to do so will be provided by the District at no cost to the tax collectors.

4. For cash payments received, tax collectors shall be required to issue a district approved triplicate cash receipt, which the District shall provide, noting date, name of the taxpayer, parcel number and amount of cash payment. One copy of this receipt must accompany

the appropriate monthly report to the District, another copy shall be given to the taxpayer upon payment and the final copy shall be retained by the tax collector for audit.

5. On or before the 10th day of each month, tax collectors shall provide reports of collections for the preceding month to the District as provided under the Local Tax Collection Law, on forms that comply with the requirements of the Local Tax Collection Law, and, to the greatest extent possible, shall cooperate with the District Business Manager to provide such report, as requested by the District.

6. It shall be the duty of each tax collector to calculate interim taxes, adjustments, refunds and credits and report said calculations to the District along with the monthly report referred to in paragraph 5 of this Resolution.

7. Remuneration for all required services shall be made to the tax collectors as follows:

<u>Year</u>	<u>Bill Collected or liened</u>
2014-2015	\$3.50
2015-2016	\$3.50
2016-2017	\$3.50
2017-2018	\$3.50

- a. Payment shall be made within twenty (20) days of receipt of the payroll voucher and an accurate tax collector's monthly report.
- b. Payment for taxes filed as liens with the County shall be made within three (3) weeks of verification that the liens have been filed with the county.

The District reserves the right to withhold all or any portion of remuneration due to each tax collector at any time when any of the above requirements are not met. If such a circumstance should arise, the funds will be released within twenty-one (21) days of the satisfactory completion of the task by the tax collector.

- c. The District shall pay each tax collector an advance payment, representing thirty (30%) percent of the total compensation due, as calculated based upon the original tax duplicate, within three (3) weeks of certification by the tax collectors that all bills had been prepared and mailed and receipt of the payroll voucher.

8. It shall be the duty of each tax collector to make every effort possible to assure the accuracy of each duplicate using the information at hand at the time of tax billing.

9. Reimbursement expenses shall be in accordance with the School Code and the Tax Collection Code. Receipts and/or documentation i.e.: contract will be required. All expenses must reflect current market conditions. Expenses beyond current market conditions will not be reimbursable. Expenses shall be reimbursed within twenty (20) days of submission of verification of the amounts claimed. The District shall work with the tax collectors to maintain a system which provides timely payments and every effort shall be made to simplify and streamline reimbursement of those expenses.

10. All requirements of the Tax Collection Law, the School Code and all other regulations regarding tax collection procedures, etc., not specifically mentioned in this resolution must be adhered to strictly by all tax collectors.

11. The School Board reserves the right to appoint a duly designated auditor to audit compliance with this resolution, the School Code and the Tax Collection Code using generally accepted auditing standards as deemed necessary under the circumstance. Tax collectors shall cooperate with the designated School District auditor in the performance of his/her duties.

12. The Board strongly encourages all tax collectors to appoint a deputy tax collector to cover the entire term of this resolution.

13. The intent of the resolution is to implement adequate controls over revenues and to establish appropriate procedures to assure the timely transmittal of cash receipts to the District.

14. If any sentence, clause, section or part of this Resolution is found, by a court of competent jurisdiction, for any reason, to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any other remaining provisions, clauses, sentences, sections or parts of this Resolution. It is hereby declared the intent of the School District by its Board of School Directors that this Resolution would have been adopted even if such unconstitutionality, illegality or invalidity had not been included therein.

Attest:

**CENTRAL BUCKS SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS**

Sharon L. Reiner, Secretary

By: _____
Stephen A. Corr, President

**CENTRAL BUCKS SCHOOL DISTRICT
REGULAR SCHOOL BOARD MEETING**

February 12, 2013

FOR ACTION: Bucks County IU #22 Programs and Services 2013-14 Budget

Local districts in each Intermediate Unit across the Commonwealth review and approve their IU's budget. CBSD appreciates the partnership we have with the IU and the various services the IU offers to our community. Mr. Gamble has served as the CB representative to the IU Board and may have additional comments regarding the 2013-14 budget.

RECOMMENDATION:

The administration is recommending that the Board approve the Bucks County Intermediate Unit #22 Programs and Services/Instructional Materials & Research Services Budget for 2013-2014 as presented.




Barry J. Galasso, Ed. D.
Executive Director

BUCKS COUNTY INTERMEDIATE UNIT #22
705 N. SHADY RETREAT ROAD
DOYLESTOWN, PA 18901
215-348-2940
800-770-4822
215-340-1964 FAX

MEMORANDUM

TO: Bucks County School District Board Presidents

FROM: Michael Hartline, President, Intermediate Unit Board of Directors
Barry J. Galasso, Ed.D., Executive Director 

DATE: January 16, 2013

RE: Bucks County Intermediate Unit's 2013-2014 Programs & Services and Instructional Materials & Research Services Budget

The enclosed 2013-2014 Programs & Services and Instructional Materials & Research Services Budget in the amount of \$1,734,570.00 has been presented to and reviewed by the Intermediate Unit Board of School Directors.

This budget was developed to address program needs identified by District/Intermediate Unit curricular committees with an emphasis on curriculum, staff development and technology services and has been approved by the Superintendents' Advisory Council. The budget, which is funded by state subsidies, district contributions and other local revenues, includes a decrease of 2.40% in expenditures. Your district's total contribution to this budget can be found on page 37 of the budget document.

According to the Pennsylvania School Code, this budget must be presented to, and acted upon by each local School Board. The Pennsylvania Department of Education requires that the attached form be completed reflecting your district's vote on this budget. The Intermediate Unit Board Secretary will tabulate each district's vote on a proportional basis and report the results to the Intermediate Unit Board and Department of Education. In order to meet our reporting deadline, we request that the completed form be returned to Mrs. Beth Bittenmaster, Intermediate Unit Board Secretary no later than April 5, 2013.

If you have any questions or concerns, please contact Dr. Michael Masko.

Thank you for your help in completing this approval process.

MH/BJG:cmm
Attachments

cc: Bucks County Intermediate Unit Board Members
Bucks County School District Board Secretaries
Bucks County School District Superintendents
Bucks County School District Business Administrators

66/97

"Our Children... Their Future... Bucks County IU"

**BUCKS COUNTY INTERMEDIATE UNIT #22
PROGRAMS AND SERVICES DIVISION
BUDGET 2013-2014**

<u>District</u>	<u>2012-13 Budgeted Contribution</u>	<u>2013-14 Proposed Contribution</u>	<u>Increase/ (Decrease)</u>
Bensalem	\$ 46,186	\$ 46,201	\$ 15
Bristol Borough	5,331	5,434	103
Bristol Township	30,383	30,716	333
Centennial	42,402	42,191	(211)
Central Bucks	137,362	137,023	(339)
Council Rock	89,605	89,009	(596)
Morrisville	4,932	4,886	(46)
Neshaminy	61,202	61,196	(6)
New Hope-Solebury	11,597	11,942	345
Palisades	14,176	14,326	150
Pennridge	47,140	47,033	(107)
Pennsbury	70,228	70,568	340
Quakertown	31,563	31,582	19
TOTAL	<u><u>\$ 592,107</u></u>	<u><u>\$ 592,107</u></u>	<u><u>\$ (0)</u></u>

The "Budgeted Contribution" rates were taken from the prior year and the "Proposed Contribution" rates were calculated using the aid ratios and WADM information taken from the PDE Website: www.pde.state.pa.us/Data and Statistics/Finances/Financial Data Elements/2012-13 Aid Ratios

Inter-Governmental "Direct" Purchased Source – This item includes revenue to provide funds for Programs & Services and Instructional Materials & Research Services programs. This revenue is provided by each of the thirteen (13) public school districts of the Intermediate Unit and the Special Education program operated by the Intermediate Unit. The amount of each district's contribution is determined by two different formulas. One formula includes payments by each member district irrespective of its size. There is **NO INCREASE** in the amount of each district's contribution over last year's amount. The other formula is determined by multiplying a fixed dollar amount times the number of students enrolled in the district as of October (*) of the prior year. The dollar amount used to determine the "cost per student" contribution contains **NO INCREASE** over last year's rate of \$4.55 per student. All revenue received from "Direct" Purchased Service will be primarily used to provide Technology and/or Instructional Materials & Research Services, respectively, for the Intermediate Unit's member districts. The following list represents each district's contribution from both sources and the increase or decrease from last year's contribution.

**BUCKS COUNTY INTERMEDIATE UNIT #22
PROGRAMS AND SERVICES DIVISION
BUDGET 2013-2014**

<u>DISTRICT</u>	<u>Total Purchased Service 2012-13</u>	<u>Estimated No. of Students*</u>	<u>Contribution per Student Enrollment ** 2013-14</u>	<u>Fixed Contr. per Dist. 2013-14</u>	<u>Total Purchased Service 2013-14</u>	<u>Increase or (Decrease)</u>
Bensalem	\$ 32,399	6,621	\$ 30,125	\$ 2,679	\$ 32,804	\$ 405
Bristol Borough	8,766	1,259	5,728	2,679	8,407	(359)
Bristol Township	33,059	6,707	30,516	2,679	33,195	136
Centennial	28,673	5,712	25,989	2,679	28,668	(5)
Central Bucks	94,097	19,856	90,344	2,679	93,023	(1,074)
Council Rock	55,782	11,512	52,379	2,679	55,058	(724)
Morrisville	6,992	963	4,381	2,679	7,060	68
Neshaminy	43,083	8,799	40,035	2,679	42,714	(369)
New Hope-Solebury	9,977	1,604	7,298	2,679	9,977	-
Palisades	11,314	1,788	8,135	2,679	10,814	(500)
Pennridge	36,230	7,352	33,451	2,679	36,130	(100)
Pennsbury	51,996	10,745	48,889	2,679	51,568	(428)
Quakertown	27,085	5,433	24,720	2,679	27,399	314
Sub-total	\$ 439,453	88,351	\$ 401,990	\$ 34,827	\$ 436,817	\$ (2,636)
I. U. Contribution	6,992	977	4,445	2,679	7,124	132
TOTAL	\$ 446,445	89,328	\$ 406,435	\$ 37,506	\$ 443,941	\$ (2,504)

* Source: 2011-12 LEA Schools Profile Enrollment Summary

** Cost for 2013-14 = \$4.55 per Student (which is a 0% decrease)

The following is a summary of the total revenue provided by District Sources with a comparison to last year's revenue:

<u>DISTRICT</u>	<u>2012-13</u>	<u>2013-14</u>		<u>2013-14</u>	<u>Increase (Decrease)</u>
	<u>Total Dist. Support</u>	<u>Contribution by Withholding +</u>	<u>Purchased Service* =</u>	<u>Total Support</u>	
Bensalem	\$ 78,585	\$ 46,201	\$ 32,804	\$ 79,005	\$ 420
Bristol Borough	14,097	5,434	8,407	13,841	(256)
Bristol Township	63,442	30,716	33,195	63,911	469
Centennial	71,075	42,191	28,668	70,859	(216)
Central Bucks	231,459	137,023	93,023	230,046	(1,413)
Council Rock	145,387	89,009	55,058	144,067	(1,320)
Morrisville	11,924	4,886	7,060	11,946	22
Neshaminy	104,285	61,196	42,714	103,910	(375)
New Hope-Solebury	21,574	11,942	9,977	21,919	345
Palisades	25,490	14,326	10,814	25,140	(350)
Pennridge	83,370	47,033	36,130	83,163	(207)
Pennsbury	122,224	70,568	51,568	122,136	(88)
Quakertown	58,648	31,582	27,399	58,981	333
I. U. Contribution	6,992	-	7,124	7,124	132
TOTAL	\$ 1,038,552	\$ 592,107	\$ 443,941	\$ 1,036,048	\$ (2,504)

**CENTRAL BUCKS SCHOOL DISTRICT
REGULAR SCHOOL BOARD MEETING**

February 12, 2013

FOR ACTION: Construction Contract and Equipment Purchases

The Central Bucks School District long range facility plan includes renovating the original 1971 section of the Holicong Middle School in several phases over the next several years. The first project is to replace the (2) Gym HVAC units. These units are original to the building and have reached the end of their useful life. The replacement units will be relocated on the roof from the current location hanging from the ceiling inside the gym. We received bids from eight (8) contractors and are pleased to recommend Myco Mechanical to complete this project for \$244,800. The apparent low bidder (ASL Mechanical) withdrew their bid due to a mathematical error, which is allowed by PA State law. Myco has completed several successful projects for CBSD in the past. We have reviewed their references and the bid price is within the budget we had projected for this project. The materials will be ordered immediately and the project will be completed over the summer.

The Operations Department plans for equipment replacement and purchases through the general fund budget. The existing backhoe has reached the end of its useful life and needs to be replaced. The backhoe is used throughout the District including playground maintenance, grounds projects, trenching for plumbing/electrical projects, and loading salt during inclement weather. We have received three proposals and have selected a new John Deere backhoe. We received three proposals \$65,600; \$72,639; \$75,145. The low price is \$65,600 which includes \$16,000 for trade in of our existing unit.

As discussed at Operations Committee last month, we are proposing the district purchase a scissor lift. Over the last two years, we have incurred over \$12,000 in rental costs for a scissor lift as it has been needed for maintenance projects. The new scissor lift will be used in all of the schools for projects such as changing lights in gyms, auditoriums and cafeterias, repairing or replacing smoke detectors, and changing HVAC filters.

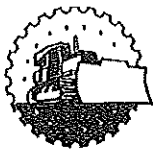
RECOMMENDATION:

The administration is recommending that the Board approve the award of a contract to Myco Mechanical to replace the HVAC equipment in the gym at Holicong Middle School in the amount of \$244,800; the purchase of a backhoe from Plasterer Equipment Company, Inc. in the amount of \$65,600 (State Contract #4400006034); and the purchase of a scissor lift from Mobile Lifts, Inc. in the amount of \$17,260 (NJPA Alliance Contract #031710-GII) as presented.

Bid Tab

**Gym Unit Replacement at Holicong Middle School
Bids Received February 5, 2013**

Bidder	Bid Bond	Non-Collusion	Base Bid	Alternate #1
ASL Mechanical (Withdrew Bid)	10% B.B.	X	\$206,499.00	(\$3,000.00)
Myco Mechanical	10% B.B.	X	\$244,800.00	(\$5,000.00)
Goshen Mechanical	10% B.B.	X	\$244,900.00	(\$8,000.00)
Air Control Technology	10% B.B.	X	\$246,398.00	(\$12,730.00)
Guy M. Cooper, Inc.	10% B.B.	X	\$280,000.00	(\$6,000.00)
B & S Sheet Metal Mechanical, Inc.	10% B.B.	X	\$291,425.00	(\$7,700.00)
Worth & Company	10% B.B.	X	\$294,000.00	N/C
Gaudelli Bros., Inc.	10% B.B.	X	\$317,000.00	(\$7,000.00)



PLASTERER EQUIPMENT COMPANY, INC.

Serving Contractors, Municipalities & Industry since 1912



JOHN DEERE

LEBANON

2550 E. Cumberland St.
Lebanon, PA 17042
(717) 273-2616

SELLERSVILLE

3215 State Road
Sellersville, PA 18960
(215) 258-5700

BETHLEHEM

400 Stoke Park Road
Bethlehem, PA 18017
(610) 867-4657

LEWISBERRY

640 Lowther Road
Lewisberry, PA 17339
(717) 938-6568

www.plasterer.com

E-mail: sales@plasterer.com

CENTRAL BUCKS SCHOOL DISTRICT
OPERATIONS CENTER
320 WEST SWAMP ROAD
DOYLESTOWN, PA 18901

January 3, 2013

BILL SLAWTER,

STOCK UNIT IN SELLERSVILLE, PA; TAG#70664 2013 WITH 1 HR 1T0310KXHCE238286

ORDER CODE	QTY	DESCRIPTION	WEIGHT	SUGGESTED LIST PRICE
02POT	1	310K BACKHOE LOADER	7963	102,215.00
1095	1	4.5L ENGINE-EPA IT4	1823	5,439.00
1700	1	JD LINK ULTIMATE NA	4	IN BASE
2075	1	PREMIUM CAB	122	9,819.00
2401	1	DECALS ENGLISH	3	IN BASE
3085	1	MFWD (4WD) OPEN DIFF	2317	IN BASE
4770	1	GOODYEAR 19.5LX24 12-16.5	884	.01
5080	1	EXT 6FNC W/SEL FLOW	933	10,132.00
5225	1	2 LEVER CONTROLS	30	IN BASE
5420	1	MULTI-BRAND QUICK COUPLER	165	1,399.00
5656	1	24" HD BKT (7.5 CU FT)	406	1,333.00
7025	1	2 FNC LOADER-1 LEVER	134	IN BASE
76D2	1	BKT LONG LIP 92"W/AUXEDGE	1149	3,279.00
8485	1	1250LB FRONT COUNTERWEIGHT	1207	1,771.00
8675	1	DUAL BATTERY, 300 MIN RESERV	128	276.00
9060	1	FRONT VIEW MIRROR	0	80.00
9080	1	ENGINE COOLANT HEATER (100W)	2	167.00
9095	1	ANTI-THEFT	0	438.00
9132	1	DUAL BATTERY DISCONNECT	4	170.00
9190	1	BOOM PROTECTION PLATE	58	558.00
9515	1	OIL SAMPLING PORTS	7	201.00
9920	1	REAR VIEW MIRRORS, EXTERIOR 2	0	334.00

	TOTAL	17339	137,611.00
	LESS PA STATE CONTRACT #4400006034 35% DISCOUNT		-48,163.85
			89,447.15
	RSK244PC FOUR CORNER STROBE LIGHT KIT		306.00
	LESS PA STATE CONTRACT ATTACHMENT 10% DISCOUNT		-30.60
			89,110.55

LESS COMPETITIVE DEALER DISCOUNT

-7,510.55

12 MONTH FACTORY PLUS BALANCE OF 36/1500 PT/HYD SECURE
WARRANTY INCLUDED IN STATE CONTRACT PRICE OF

\$ 81,600.00

Less Trade In

- 16,000.00

Respectfully submitted,

\$ 65,600.00

Jim Sagl
Plasterer Equipment co.
3215 state rd
Sellersville, Pa 18960, M#610-972-7994

Mobile Lifts, Inc.

3476 Germantown Pike • Collegeville • PA • 19426-1544
 Tel: 610-489-1900 or 800-717-5438 • Fax: 610-489-7191
 www.mobilelifts.com

Quotation

28511

To:

Bill Slawter
 Central Bucks School District
 320 W. Swamp Road
 Doylestown, PA 18901

Quotation Date	1/28/2013
Sales Person	David Stroman
Valid For	30 Days
Telephone	267-893-2000
FAX	267-893-5823

Estimated Shipping Date	Shipped Via	F.O.B	Terms
ASAP	BEST WAY	DESTINATION	Net 15

Qty	Description	Unit Price	Extension
1	GENIE AERIAL SCISSOR LIFT-NEW MODEL: GS-2632 MAXIMUM WORKING HEIGHT -32 FEET 500 LB. LIFT CAPACITY NON MARKING TIRES FULL PROPORTIONAL CONTROLS TILT ALARM EMERGENCY LOWERING EXTENSION DECK AUTOMATIC CHARGING SYSTEM DESCENT ALARM 30 INCH WIDE CHASSIS FITS THRU ALL STANDARD DOORWAYS POTHOLE PROTECTION #WARRANTY IS 1 YEAR FULL, 3 YEAR HYDRAULIC, 5 YEAR STRUCTURAL *PRICE INCLUDES DELIVERY AND TRAINING	17,260.00	17,260.00
1	Plus Sales Tax (if applicable)		

WE ARE PLEASED TO SUBMIT THE ABOVE QUOTATION FOR YOUR CONSIDERATION. SHOULD YOU PLACE AN ORDER, BE ASSURED IT WILL RECEIVE OUR PROMPT ATTENTION. THE QUOTATION IS SUBJECT TO STANDARD TRADE CUSTOMS.

By: _____ Accepted: _____ Date: _____
 Sign and return Yellow Acceptance copy when ordering. Thank You!

**CENTRAL BUCKS SCHOOL DISTRICT
REGULAR SCHOOL BOARD MEETING**

February 12, 2013

FOR ACTION: Personnel Items

The following pages include resignations, retirements, a temporary position eliminated, and unpaid leaves of absence; appointment of support staff, long-term substitute teachers, long-term per diem substitute teachers, and community school staff; and approval of EDRs.

RECOMMENDATION:

The administration is recommending that the Board approve resignations, retirements, a temporary position eliminated, and unpaid leaves of absence; appointment of support staff, long-term substitute teachers, long-term per diem substitute teachers, and community school staff; and EDRs as presented.

RESIGNATIONS

Name: Theresa Cipressi
Position: Special Education Assistant – Doyle Elementary School
Effective: January 24, 2013

Name: Jayne Anne Davis
Position: Duty Assistant – Tohickon Middle School
Effective: January 22, 2013

Name: Rhonda Hiatt
Position: General Secretary – Educational Services Center
Effective: February 5, 2013

Name: Sally Shore
Position: Personal Care Assistant – Bridge Valley Elementary School
Effective: February 11, 2013

RETIREMENTS

Name: Cynthia Young
Position: Music teacher – Central Bucks High School – South
Effective: June 25, 2013

TEMPORARY POSITION ELIMINATED

Name: Melinda Kaupas
Position: Basic Skills Assistant – Kutz Elementary School
Effective: January 31, 2013

UNPAID LEAVES OF ABSENCE

Michelle Blair Elementary teacher – Kutz Elementary School
April 4, 2013 – August 25, 2013

Sarah Brookshaw French teacher – Central Bucks High School – West
March 26, 2013 – June 13, 2013

Christine Cochran Health/PE teacher – Central Bucks High School – East
April 29, 2013 – June 10, 2013

Martha Crowell Special Education teacher – Central Bucks High School – West
May 3, 2013 – August 25, 2013

Colleen Kaufman Special Education teacher – Buckingham Elementary School
February 4, 2013 – August 25, 2013

UNPAID LEAVES OF ABSENCE (Cont'd).

Danielle Kerins Art teacher – Buckingham/Mill Creek Elementary Schools
May 29, 2013 – October 30, 2013

Erin McMann Special Education teacher – Groveland Elementary School
April 8, 2013 – August 25, 2013

Lensi Nikolov ESL teacher – ESC and Mill Creek Elementary School
May 17, 2013 – January 24, 2014

Tara Schmucker Mathematics teacher – Central Bucks High School – West
May 3, 2013 – August 30, 2014

Carla McDermott Walls PEN teacher – Butler/Titus Elementary Schools
April 2, 2013 – August 2013

APPOINTMENTS

Name: Deborah Gilchrist
Position: Temporary Staff Nurse – Lenape Middle School
\$18.88 per hour
Effective: February 6, 2013
Reason: Employee Leave

Name: Melissa Walters
Position: Title I Instructional Assistant – Doyle Elementary School
\$13.60 per hour
Effective: January 2, 2013
Reason: Employee Resignation

Name: Amy Wayne
Position: Temporary Educational Assistant – Bridge Valley Elementary School
\$13.60 per hour
Effective: January 28, 2013
Reason: Employee Transfer

Name: Terry Williams
Position: Custodian – Buckingham Elementary School
\$15.02 per hour
Effective: February 4, 2013
Reason: New Position

LONG-TERM SUBSTITUTE TEACHERS

Name: Cameron Bergstresser
Position: Elementary teacher – Bridge Valley Elementary School
\$27,161 per annum (B+0 credits, Step 1)
Effective: October 22, 2012 until 4/30/13

Name: Jeanne Cotugno
Position: Elementary teacher – Butler Elementary School
\$25,242 per annum (B+0 credits, Step 6)
Effective: February 4, 2013 until the end of the 2012-2013 school year

Name: Corey Detwiler
Position: Technology Education teacher – Unami Middle School
\$38,903 per annum (B+0 credits, Step 1)
Effective: February 4, 2013 until the end of the 2012-2013 school year

Name: Marissa Nagle
Position: Science teacher – Unami Middle School
\$21,502 per annum (B+0 credits, Step 1)
Effective: February 4, 2013 until the end of the 2012-2013 school year

Name: Aimee Porco
Position: Elementary teacher – Buckingham Elementary School
\$51,813 per annum (B+24 credits, Step 3)
Effective: August 29, 2012 until the end of the 2012-2013 school year

Name: Samantha Shaiman
Position: (.55) Spanish teacher – Central Bucks High School – West
\$11,827 per annum (B+0 credits, Step 1)
Effective: February 4, 2013 until the end of the 2012-2013 school year

LONG-TERM PER DIEM SUBSTITUTE TEACHERS

Name: Stephanie Cranage
Assignment: Elementary teacher – Linden Elementary School
\$180 per day
Effective: February 22, 2013

Name: Vanessa Pizzulli
Assignment: Elementary teacher – Barclay Elementary School
\$180 per day
Effective: March 8, 2013

LONG-TERM PER DIEM SUBSTITUTE TEACHERS (Cont'd).

Name: Nancy Summers
Assignment: Librarian – Lenape Middle School
\$180 per day
Effective: February 4, 2013

COMMUNITY SCHOOL

<u>Name</u>	<u>Position</u>	<u>Rate</u>
Nancy L. Ellis	Community School Before/After School EA	\$13.60/hour
Daniel Paradiso	Student Instructor	\$ 7.75/hour
Cristina Vazquez	Community School Before/After School EA	\$13.60/hour

STUDENT ACTIVITIES
2012-2013

East High School

	EDR units	Longevity	Units paid	Name	New Hire	Start Year	Total PD
--	-----------	-----------	------------	------	----------	------------	----------

Paid with Spring Sports (2 payments)

Dramatics	Spring	12	2	17	Sasha Eisenbrug	2005	\$4,537.81
	Assistant	7-split		6	Michael Grieco	2008	\$1,601.58
	Assistant	3	2	6	Jason Morehouse	2005	\$1,601.58
	Assistant	3-split					

STUDENT ACTIVITIES
2012-2013

South High School

	EDR units	Longevity	Units paid	Name	New Hire	Start Year	Total PD
--	-----------	-----------	------------	------	----------	------------	----------

Paid with Spring Sports (2 payments)

Dramatics	Spring	12		12	Lynette Yetto	na	\$3,203.16
	Assistant	7	2	9	Cynthia Young	04/05	\$2,402.37
	Assistant	3		3	Gerry Armani	na	\$800.79
	Assistant	3		3	Stu Kesilman	na	\$800.79

STUDENT ACTIVITIES
2012-2013

West High School

	EDR units	Longevity	Units paid	Name	New Hire	Start Year	Total PD
--	-----------	-----------	------------	------	----------	------------	----------

Paid with Spring Sports (2 payments)

Dramatics	Spring	12		12	Brian Weiner	na	\$3,203.16
	Assistant	7-split	2	7	Joseph Ohrt	05/06	\$1,868.51
	Assistant	3		3	Lynne O'hara	08/09	\$800.79
	Assistant	3		5	Neil Delson	na	\$1,334.65

**CENTRAL BUCKS SCHOOL DISTRICT
REGULAR SCHOOL BOARD MEETING**

February 12, 2013

FOR ACTION: Student Trips

The CB West Chamber Choir is planning to travel to the Cathedral of St. John the Divine in New York on Sunday, February 25, 2013. The choir will be performing in the largest Gothic Cathedral in the world (second largest church to the Vatican in Rome). One teacher and forty students plan to travel to New York. The cost of the trip is \$40 per student payable with student funds or from fundraisers.

The CB East and CB West Future Business Leaders of America Clubs are planning to travel to Hershey, PA on April 15-16, 2013 to attend the 2013 PA-FBLA State Leadership Conference. Students will miss two days of school. There will be one chaperone and twenty-three students from CB East attending and one chaperone and three students from CB West attending. The cost of the trip per student is \$293 plus transportation.

The CB South and CB West Orchestra students are planning to travel to Norfolk/Virginia Beach from May 3-5, 2013. The students will miss one day of school. The students will attend two clinics. The first is an extended session working with a composer who is writing a piece for the CB South and West Orchestra students which would be officially premiered at the Spring Concerts. The second is a clinic with a member of the Virginia Symphony Orchestra. Students will also attend a Virginia Symphony concert. One teacher, fifty students, and 4 chaperones will be traveling to Norfolk/Virginia Beach. The cost of the trip is approximately \$515 per student.

RECOMMENDATION:

The administration is recommending that the Board approve the CB West Chamber Choir trip to New York on February 25, 2013; the CB East and CB West Future Business Leaders of America trip to Hershey on April 15-16, 2013; and the CB South and CB West Orchestra trip to Norfolk/Virginia Beach on May 3-5, 2013 as presented.



CENTRAL BUCKS SCHOOL DISTRICT
FIELD TRIP REQUEST —Board of School Directors Permission
 For Major Metropolitan Areas (New York City, Washington, D.C.)

DATE of REQUEST January 17, 2013

PERMISSION IS REQUESTED TO FACILITATE A FIELD TRIP TO
 DESTINATION(S) Cathedral of St. John the Divine
 ADDRESS(ES) 1047 Amsterdam Avenue, New York, NY 10025
 DATE(S) Sunday, February 25, 2013

NAME OF SCHOOL Central Bucks High School West
 SCHOOL GROUP (Band, Debate, Sports Team, etc.) CB West Chamber Choir
 NAME OF SCHOOL GROUP SPONSOR Dr. Joseph Ohrt SPONSOR SIGNATURE [Signature]
 NUMBER OF STUDENTS IN GROUP 40 NUMBER OF STUDENTS PARTICIPATING IN TRIP 40
 COST TO EACH STUDENT \$25.00 PROVISION FOR THOSE UNABLE TO PAY _____

MEANS OF FUNDING TRIP Fundraising & student funds
 NUMBER OF TEACHERS 1 NUMBER OF PARENTS _____ = TOTAL NUMBER CHAPERONES 1

PARENT PERMISSION SLIPS FOR PARTICIPATING STUDENTS MUST BE ON FILE IN THE OFFICE OF THE PRINCIPAL PRIOR TO THE FIELD TRIP.

EDUCATIONAL PURPOSE FOR TRIP (Include objective, invitation, if applicable): Performance at the largest Gothic Cathedral in the world (second largest church to the Vatican in Rome.)

PLEASE ATTACH A DETAILED ITINERARY.

TRANSPORTATION **Bus Company School bus
 Airline (Name of Carrier) _____
 Other (Specify) _____

**Approved Private School Bus and Chartered Bus vendor verified by the Central Bucks Transportation Department.

PRINCIPAL SIGNATURE [Signature] SCHOOL CB West
 DATE 1/17/13

BOARD PRESIDENT SIGNATURE _____ APPROVAL DATE _____

WEST CHAMBER CHOIR

Cathedral of St. John The Divine

Sunday, February 24, 2013

- 8AM Depart West
10AM All Access - Madame Toussaud's Wax Museum, Haunted House, and
Marvel Comic Experience
234 West 42 Street, New York 10036
12PM Lunch on your own in the Time Square area
1PM Depart for the cathedral
1:45PM Enter Cathedral of St. John the Divine
2-3PM Rehearsal
3PM Change clothes
4PM Evensong
5-5:45PM Distinguished Choir Concert Series
Featuring the Central Bucks High School-West Chamber Choir
6PM Depart from the city
Stop en route for dinner
9PM Approximate arrival at West

Cost per person = \$25

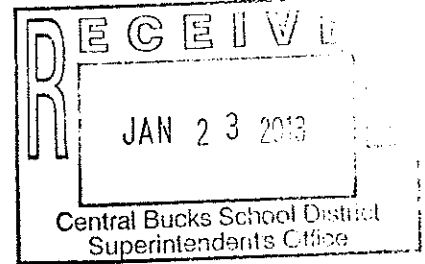
Central Bucks High School East

2804 Holicong Road
Doylestown, Pennsylvania 18902
Telephone: 267-893-2301 Fax: 267-893-5821

Abram M. Lucabaugh - Principal
Martin J. Hayes - House Principal
J. Luke Hadfield - House Principal
Kevin T. Shillingford - House Principal

MEMORANDUM

TO: Dr. Rodney Green
FROM: Abram M. Lucabaugh *AML*
DATE: January 17, 2013
RE: Future Business Leaders of America Trip Approval



Approval is requested to authorize the Central Bucks East Future Business Leaders of America Club to attend the 2013 PA-FBLA State Leadership Conference April 15-16, 2013 in Hershey, Pennsylvania. Twenty students and one chaperone plan to attend.

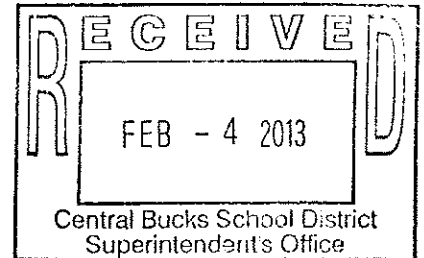
Thank you for your consideration of this request.

Abram Lucabaugh
Principal
Central Bucks HS East

Central Bucks High School West

375 West Court Street
Doylestown, PA 18901
Telephone: 267-893-2600 Fax: 267-893-5822

J. Kevin Munnelly, Principal
Todd D. Cantrell, Assistant Principal
Brian D. Caughie, Assistant Principal
Vanessa L. Power, Assistant Principal



To: Dr. Nancy Silvious
From: Rosemarie Toub, FBLA Advisor
Date: February 4, 2013
Re: CB West FBLA – Trip, April 15-16, 2013

A handwritten signature in black ink, appearing to be "Rosemarie Toub", enclosed in a hand-drawn oval.

Approval is recommended for the Central Bucks High School West –Future Business Leaders of America to participate in the PA FBLA State Leadership Conference in Hershey, PA from April 15 – April 16, 2013. There will be 3 students and 1 advisor going from West. The students will miss two days of school. The cost per student is \$293.00 plus transportation. Students are responsible for the cost of the trip. A district bus has been requested to transport the students from East and West for the trip.

Thank you for your consideration.

cc: J. Kevin Munnelly, Principal C. B. West



CENTRAL BUCKS SCHOOL DISTRICT

LEADING THE WAY

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.



MEMO

TO: Dr. Rodney Green
FROM: Scott Davidheiser 
DATE: February 6, 2013
RE: CB South and West Orchestra Trip – May 3-5, 2013

Approval is recommended for the Central Bucks High School South and West Orchestra students to take a trip to Norfolk/Virginia Beach. They will leave on Friday, May 3 and return Sunday, May 5, 2013. The students will miss one day of school and the planned return is by 10:30 p.m. on Sunday, May 5, 2013.

There are two clinics listed on the Itinerary. The first is an extended session working with a composer who is writing a piece for our CB South and West Orchestra students which would be officially premiered at the Spring Concerts. The second is a clinic with a member of the Virginia Symphony Orchestra. Later that evening attendance at a Virginia Symphony concert is planned. The trip cost is approximately \$515 per student and includes all costs. There will be approximately 50 students attending and 5 chaperones.

Please let us know as soon as Board approval is given.



Central Bucks Orchestra
VA Beach
May 3-5, 2013

Day 1 – Friday, May 3rd

6:15 am Load buses at CB South High School – 1100 Folly Rd, Warrington, PA 18976
6:30 am Depart for Virginia Beach
Lunch on own enroute
3:00 pm **Check-in to Hotel - Hampton Inn, Greenwich Rd. or similar**
4:00 pm Clinic at local college (5 hours)
Quiznos Subs for Dinner
9:30 pm Return to hotel
Pizza delivery at hotel - one per room
11 pm-5 am **Dedicated Security on Duty**

Day 2 – Saturday, May 4th

8:00 am **Breakfast at Hotel**
Transfer to Norfolk for **Clinic**
After clinic, Beach time
5:00 pm Dinner at **Golden Corral**
8:00 pm **Virginia Symphony concert - A Little Night Music - Regent University, 1000 Regent University**
Drive, Virginia Beach 23464
11 pm-5 am **Dedicated Security on Duty**

Day 3 – Sunday, May 5th

8:00 am **Breakfast at Hotel**
Check-out of Hotel
9:30am Transfer to **Busch Gardens**
Meal Coupon for use in the park
4:30 pm Depart for home
10:30 pm Approximate arrival at CB South

**CENTRAL BUCKS SCHOOL DISTRICT
REGULAR SCHOOL BOARD MEETING**

February 12, 2013

FOR DISCUSSION: Central Bucks High School East Stadium Project

In the late 1990s, discussion began about building a stadium at CB East HS. In 1999, plans were developed and submitted for approval to Buckingham Township. December 2002, Buckingham Township approved Land Development Plans for the new stadium at CB East. In 2003, a lawsuit was filed by neighbors objecting to the stadium project. Over the next several years, the lawsuit continued, Buckingham Township confirmed original approval of plans, and ultimately CBSD prevailed in Bucks County Court. This decision was appealed to the Commonwealth Court of PA and in 2012, the Commonwealth Court of PA upheld the original Bucks County Court decision which allows the stadium project to move forward.

The stadium project was added to the District's Long Range Facility Improvement Plan this past fall and the design team prepared current cost estimates for the new stadium. The project is estimated to cost about \$5.6 million. The estimate includes the following:

- Demolition of existing areas
- Eight lane running track and field event areas
- Synthetic turf field (must be approved by Buckingham Township)
- 3,000 seat grandstands
- Concession Building, Press Box, and two Ticket Booths
- Site improvements (fencing, retaining walls, paving)
- No lights or sound system are allowed per current zoning requirements, but infrastructure would be in place for future considerations
- Non-construction costs (design fees, permits, legal fees, testing, contingency)

The CB School Board has set aside money in school construction funds for the new stadium at East. \$2.5 million was set aside in the 1997 bond issue and then passed along to each successive bond (2000, 2002, 2003, 2005, 2007, and 2008). In 2010, the recession caused the bidding market for construction to be very favorable, so that the CB East High School project came in \$7 million below budget. The construction costs for the CB East HS project have held firm, and those favorable bid results combined with the \$2.5 million originally set aside for the project will cover the projected cost of the new CB East stadium.

We are thinking a public hearing town hall meeting would be appropriate to bring this issue to the community. Lenape auditorium is central in the district and would offer enough seating for a public hearing. At the hearing, we would have schematic drawings of the proposed stadium on foam board placed in the front of the room. We would have a presentation regarding the project, take questions from board members, and then open it up to public comment and questions. I would facilitate the meeting and we would try to either answer the questions immediately, or mark down the questions and post Q and A on the CBSD website later. We have looked ahead at dates and could go ahead with Tuesday March 19 at 7:00 p.m. for the public hearing.

Central Bucks School District

Student Activity Fund:

Holicong Middle School

For The Quarter Ending :

December 31, 2012

Account	Opening Balance	Receipts	Disbursements	Encumbrances	Closing Balance
Scholarship/Endowments					
Class Accounts	69,046.60	147,655.69	180,421.01	20,324.00	15,957.28
Clubs	-9.30	97,342.28	61,470.16	33,409.01	2,453.81
School Service and Escrow	71,182.34	39,272.14	39,002.28	58,351.00	13,101.20
TOTALS	140,219.64	284,270.11	280,893.45	112,084.01	31,512.29

Checking Account Balance	\$143,596.30
Less Encumbrances	\$ 112,084.01
Total Balance after Encumbrances	\$ 31,512.29

* Total Balance after Encumbrances should equal closing balance

Central Bucks School District
 Student Activity Fund
 Lenape Middle School
 For The Quarter Endng : December 31, 2012

Account	Opening Balance	Receipts	Disbursements	Encumbrances	Closing Balance
Scholarship/Endowments	\$ -				
Class Accounts	\$ 106,481.62	\$ 49,937.32	\$ 63,298.77	\$ 15,807.50	\$ 77,312.67
Clubs	\$ 13,993.90	\$ 88,165.11	\$ 73,012.32	\$ 3,883.05	\$ 25,263.64
School Service and Escrow	\$ 434.43	\$ 38.79			\$ 473.22
TOTALS	\$ 120,909.95	\$ 138,141.22	\$ 136,311.09	\$ 19,690.55	\$ 103,049.53

Checking Account Balance	\$ 122,740.08
Less Encumbrances	\$ 19,690.55
Total Balance after Encumbrances	\$ 103,049.53

* Total Balance after Encumbrances should equal closing balance

Central Bucks School District
Student Activity Fund
Tamanend Middle School
For The Quarter Ending : December 2012

Account	Opening Balance	Receipts	Disbursements	Encumbrances	Closing Balance
Scholarship/Endowments	0.00	0.00	0.00	0.00	0.00
Class Accounts	18,345.36	14,407.37	23,299.83	0.00	9,452.90
Clubs	597.28	72,504.36	47,759.83	0.00	25,341.81
School Service and Escrow	0.00	0.00	0.00	0.00	0.00
TOTALS	18,942.64	86,911.73	71,059.66	0.00	34,794.71

Ledger Account Balance \$ 34,794.71

Central Bucks School District
 Tohickon Middle School
 Student Activity Fund

For The Quarter Ending :

12/31/2012

Account	Opening Balance	Receipts	Disbursements	Encumbrances	Closing Balance
Scholarship/Endowments					
Class Accounts	14,769.43	18,036.66	18,257.39	2,800.00	11,748.70
Clubs	71,110.68	59,832.69	40,962.80	54,500.00	35,480.57
School Service and Escrow	19,648.89	2,674.59	11,192.91	5,000.00	6,130.57
	105,529.00	80,543.94	70,413.10	62,300.00	53,359.84

Checking Account Balance	\$ 115,659.84
Less Encumbrances	\$ (62,300.00)
Total Balance after Encumbrances	\$ 53,359.84

* Total Balance after Encumbrances should equal closing balance

Central Bucks School District
Unami Student Activity Fund

For The Quarter Ending : 12/31/12

Account	Opening Balance	Receipts	Disbursements	Encumbrances	Closing Balance
Scholarship/Endowments	4,718.03	-	-	-	4,718.03
Class Accounts	134,605.07	42,616.37	81,966.06	51,000.00	44,255.38
School Service and Escrow	18,778.59	35,964.05	17,730.17	10,000.00	27,012.47
TOTALS	\$ 158,101.69	\$ 78,580.42	\$ 99,696.23	\$ 61,000.00	\$ 75,985.88

Checking Account Balance	\$ 136,985.88
Less Encumbrances	\$ 61,000.00
Total Balance after Encumbrances	\$ 75,985.88

* Total Balance after Encumbrances should equal closing balance

Central Bucks School District
 Student Activity Fund: Central Bucks HS East

For The Quarter Ending : 12/31/2012

Account	Opening Balance	Receipts	Disbursements	Encumbrances	Closing Balance
Scholarship/Endowments	0.00	0.00	0.00	0.00	0.00
Class Accounts	38,303.15	7,145.86	9,276.83	36,000.00	172.18
Clubs	135,514.67	196,700.16	172,077.88	156,673.27	3,463.68
School Service and Escrow	160,116.08	85,982.15	114,820.59	76,583.06	54,694.58
TOTALS	333,933.90	289,828.17	296,175.30	269,256.33	58,330.44

Checking Account Balance	\$ 327,586.77
Less Encumbrances	\$ 269,256.33
Total Balance after Encumbrances	\$ 58,330.44

* Total Balance after Encumbrances should equal closing balance

Central Bucks School District
Student Activity Fund
 Cental Bucks High School South
 For The Quarter Ending :
 December 31,2012

Account	Opening Balance	Receipts	Disbursements	Encumbrances	Closing Balance
Scholarship/Endowments	-	-	-	-	-
Class Accounts	11,704.93	21,438.00	23,662.40	2,000.00	7,480.53
Clubs	125,621.37	208,692.40	144,631.99	5,000.00	184,681.78
School Service and Escrow	95,498.66	27,417.25	46,087.90	36,000.00	40,828.01
TOTALS	232,824.96	257,547.65	214,382.29	43,000.00	232,990.32

Checking Account Balance	\$ 275,990.32
Less Encumbrances	\$ 43,000.00
Total Balance after Encumbrances	\$ 232,990.32

* Total Balance after Encumbrances should equal closing balance

Central Bucks School District
Student Activity Fund
 Central Bucks High School West
 For The Quarter Ending : 12.31.12

Account	Opening Balance	Receipts	Disbursements	Encumbrances	Closing Balance
Scholarship/Endowments	\$30,643.71	\$0.00	\$0.00	\$30,000.00	\$643.71
Class Accounts	\$12,299.97	\$4,019.65	\$9,004.35	\$7,315.27	\$0.00
Clubs	\$150,103.88	\$167,056.24	\$168,798.82	\$100,000.00	\$48,361.30
School Service and Escrow	\$17,878.89	\$2,550.68	\$914.19	\$17,515.38	\$2,000.00
TOTALS	\$210,926.45	\$173,626.57	\$178,717.36	\$154,830.65	\$51,005.01

Checking Account Balance	\$	205,835.66
Less Encumbrances	\$	154,830.65
Total Balance after Encumbrances	\$	51,005.01

* Total Balance after Encumbrances should equal closing balance

**CENTRAL BUCKS SCHOOL DISTRICT
REGULAR SCHOOL BOARD MEETING**

February 12, 2013

SCHOOL BOARD CALENDAR

February 2013	Setting Compensation Rate for Real Estate Tax Collectors Career Planning Report Naviance Report
March 2013	Overview of Governor's Budget State of the District
April 2013	Adoption of 2013-14 Proposed Final Budget Google Science Fair
May 2013	Adoption of 2013-14 Final Budget Hearing Impaired Certification of Taxes
June 2013	Graduation Day: Last Day of School
July 2013	Review Superintendent Performance
August 2013	Summer School Report Opening Day for Staff
September 2013	Summer Maintenance and Construction Report
October 2013	Enrollment Report PSSA Results Report
November 2013	SAT/ACT/AP Report
December 2013	Board Reorganization Meeting Presentation of Proposed 2014-15 Preliminary Budget
January, 2014	Board Member Recognition Adoption of Preliminary Budget for 2014-15 Adoption of 2014-2015 School Calendar
February, 2014	BCIU #22 Programs and Services Budget